

At the Regular Meeting  
of the Malone Village Board,  
Held on September 23, 2024, at 9:00AM  
343 West Main St. the  
Following were present:

Andrea Dumas	Mayor
Norman Bonner	Trustee
Archie McKee	Trustee
Matthew Boyea	Trustee (in at 9:40am)

Excused Absence:  
Brian Langdon                      Trustee

Also in attendance:  
Kristine Lashway, Village Treasurer                      Rebahka Scaccia, Village Clerk  
Dave Rohe, DANC                      Tom Schulz  
Alex Violo

Mayor Dumas called the meeting to order at 9:00AM.

### **PLEDGE OF ALLEGIANCE**

**APPROVE THE MINUTES OF THE REGULAR SESSION MEETING                      09/09/2024**

Upon the motion of Trustee McKee with a second by Trustee Bonner and unanimously carried to approve the minutes and place on file.

**APPROVE THE MINUTES OF THE WORK SESSION MEETING                      09/11/2024**

Upon the motion of Trustee McKee with a second by Trustee Bonner and unanimously carried to approve the minutes and place on file.

**APPROVE THE MINUTES OF THE EXECUTIVE SESSION MEETING                      09/17/2024**

Upon the motion of Trustee Bonner with a second by Mayor Dumas and unanimously carried to approve the minutes and place on file.

**APPROVE THE MINUTES OF THE WORK SESSION MEETING                      09/18/2024**

Upon the motion of Trustee McKee with a second by Trustee Bonner and unanimously carried to approve the minutes and place on file.

**TREASURER’S REPORT**

**PAY BILLS:**

<b>Fund</b>	<b>Amount</b>	<b># of Bills Audited</b>
Debt Service Fund	\$206,777.00	1
General/Sewer/Water	\$608,202.66	52
Joint Recreation Fund	\$2,519.63	10
Trust & Agency	\$173,658.92	11
<b>Grand Total</b>	<b>\$991,158.21</b>	<b>74</b>

Upon the motion of Trustee Bonner with a second by Trustee McKee and unanimously carried to approve the minutes and place them on file.

➤ **Resolution 124-2024 – 2024-2025 Budget Amendment #5**

**Village of Malone  
Resolution No. 124-2024  
2024-2025 Budget Amendment No. 5**

Related to the appropriation and/or transfer of funds:

Now, therefore be it resolved: The Village Board of Trustees amends their Budget as follows:

<b>Increase</b>	Sale of Equipment (Revenue)	A2665.000	\$2,252.50
<b>Increase</b>	Snow Equipment	A5142.200	\$2,102.50
<b>Increase</b>	Snow Purchased Services	A5142.440	\$150.00
<b>Increase</b>	Adirondack Lakes Center for the Arts	J3820.10	\$2,120.00
<b>Increase</b>	Joint Rec Programs and Classes	J7140.440.10	\$2,120.00
<b>Increase</b>	Local Tourism Park Comprehensive Plan	A3715.00	\$50,000.00
<b>Increase</b>	Park Comprehensive Plan (Expense)	A7145.442	\$50,000.00
From	Lifeguard Pay	J7140.162	\$3,500.00
<b>To</b>	Joint Rec Supplies & Materials	J7140.410	\$1,000.00
<b>To</b>	Joint Rec Purchased Services	J7140.440	\$2,000.00
<b>To</b>	Joint Rec Building/Site Maintenance	J7140.460	\$500.00
From	Sewer Contingency Fund	G1990.000	\$5,000.00
<b>To</b>	Sewer Outfall Project	G8130.475	\$5,000.00

<b>From</b>	Water Contingency Fund	F1990.000	\$777.00
<b>To</b>	Debt Service 2003 Water Project	F9901.501	\$777.00

Motion Made By: Trustee McKee  
 Seconded By: Trustee Bonner  
 Approved by Board of Trustees on: September 23, 2024.

➤ **Resolution 125-2024 – East and West Town Water Districts Relevy Summary**

**VILLAGE OF MALONE  
 RESOLUTION 125-2024**

**2024 EAST AND WEST WATER DISTRICTS RELEVY LIST**

**WHEREAS**, each fall the Village of Malone compiles an East and West Water District Relevy list to send to the Town of Malone for inclusion on their January Taxes; and

**WHEREAS**, the 2024 Relevy list includes the following amounts: \$5,919.68 within the East Water District and \$1,834.48 in the West Water District;

**NOW THEREFORE BE IT RESOLVED**, The Village Board of Trustees approves the 2024 Relevy list for the East and West Water Districts.

Motion Made By: Trustee McKee  
 Seconded By: Trustee Bonner  
 Approved By the Board of Trustees on: September 23, 2024

➤ **534 County Route 25 Water Issue**

Treasurer’s office to address issue.

➤ **Water at Civic Center**

Treasurer’s office to set up installation of water meter at Civic Center for tracking purposes.

**POLICE REPORT**

No Report.

**CODE REPORT**

➤ **Building Permit and Violation Reports: 09/07/2024 – 09/20/2024**

Reports are on file.

- **Resolution 126-2024 – Updating Fee Schedule for Certificates of Compliance**

**VILLAGE OF MALONE  
RESOLUTION NO. 126-2024**

**APPROVAL OF UPDATED FEE SCHEDULE TO INCLUDE CERTIFICATE OF OCCUPANCY**

**WHEREAS**, the present fee schedule for the Code office does not have a line item for a Certificate of Occupancy listed;

**NOW THEREFORE, BE IT RESOLVED**, The Board of Trustees of the Village of Malone agrees to update the Village of Malone fee schedule with the addition of the Certificate of Occupancy at a rate of \$50.00 per certificate issued.

Motion Made By: Trustee McKee

Seconded By: Trustee Bonner

Approved By the Board of Trustees on: September 23, 2024

**DPW Report**

- **DANC Monthly Report for August 2024**

Report reviewed and placed on file.

- **Staffing at Water/Sewer Plants**

Management will work on options for staffing.

- **Service Charge Recommendations for Regular Hours and Overtime Hours**

Updates to service charges for various water and sewer calls reviewed and will be presented to the Board in a newly proposed Local Law, prior to going to a public hearing.

- **Resolution 127-2024 – North Country Contractors, LLC Quote – Hydro Excavate Curb Stops in the Village of Malone – Lead Service Line Project**

**VILLAGE OF MALONE  
RESOLUTION NO. 127-2024**

**APPROVAL OF NORTH COUNTRY CONTRACTORS, LLC QUOTE FOR BIL LEAD SERVICE LINE PROJECT – HYDRO EXCAVATING**

**WHEREAS**, the Village of Malone is currently working on the Lead Service Line Inventory Project and needs assistance to access several service lines that are inaccessible through the buildings; and

**WHEREAS**, the Village has received a quote from North Country Contractors, LLC in the amount of \$25,680.00 to provide labor, equipment and backfill material to hydro excavate the necessary curb stops;

**WHEREAS**, the cost of this work will be reimbursed through the BIL Lead Service Line grant funding;

**NOW THEREFORE, BE IT RESOLVED**, the Village Board of Trustees approves the quote from North Country Contractors, LLC in the amount of \$25,680.00.

Motion Made By: Trustee McKee  
Seconded By: Trustee Boyea  
Approved By the Board on: September 23, 2024

- **DPW Departmental Updates: 09/10/2024 – 09/23/2024**

Reports reviewed and placed on file.

- **Resolution 128-2024 – Approval to Reclassify Kevin Robare’s Title from Provisional to Permanent Street Maintenance Supervisor**

**VILLAGE OF MALONE  
RESOLUTION NO. 128-2024**

**APPROVAL TO RECLASSIFY KEVIN ROBARE’S TITLE FROM PROVISIONAL TO PERMANENT STREET MAINTENANCE SUPERVISOR**

**WHEREAS**, DPW Kevin Robare has excelled in his work with the Village Public Works Department and has been in the position of Provisional Street Maintenance Supervisor awaiting the availability of the Civil Service Exam; and

**WHEREAS**, the Civil Service Exam for the position was given in early 2024; and

**WHEREAS**, the Village of Malone has received the new Certification List and Kevin has passed the test;

**NOW THEREFORE BE IT RESOLVED**: The Village Board of Trustees approves the reclassification of Kevin Robare’S title from Provisional to Permanent Street Maintenance Supervisor.

Motion Made By: Trustee Bonner  
Seconded By: Trustee McKee  
Approved By Board of Trustees on: September 23, 2024

## **CORRESPONDENCE**

### ➤ **Malone Adult Center**

The Malone Adult Center will be hosting an Apple Social Day on Wednesday, September 25, 2024.

## **UNFINISHED BUSINESS**

### ➤ **Old Advanced Auto – West Main Street – Review of Mowing Charges for Overgrowth**

Upon the motion of Trustee Bonner with a second by Trustee Boyea and unanimously carried to bill the property owner for the mowing fees incurred by the Village of Malone on this property.

### ➤ **Resolution 129-2024 – Authorization for Mayor to Sign EFC Grant Agreement for the BIL-LSLR Funding Award for Lead Service Line Inventory Project**

## **VILLAGE OF MALONE RESOLUTION NO. 129-2024**

### **AUTHORIZATION FOR MAYOR TO SIGN EFC GRANT AGREEMENT FOR THE BIL-LSLR FUNDING AWARD FOR LEAD SERVICE LINE PROJECT**

**WHEREAS**, the Village of Malone applied to the Drinking Water State Revolving Fund Bipartisan Infrastructure Law Lead Service Line Replacement Funds for a grant to perform a Lead Service Line Inventory for all Village of Malone Water customers; and

**WHEREAS**, the Village of Malone was notified that this project was deemed eligible for a grant award up to \$190,358.00 for implementation of the project; and

**WHEREAS**, the New York State Department of Health provided the Village with an Acknowledgement and Acceptance Form of this BIL-LSLR funding eligibility notice, the eligibility letter was reviewed by the Village and the Village agreed to move the process to the next step; and

**WHEREAS**, the New York State Environmental Facilities Corporation (EFC) has provided the Village with the final program grant agreement;

**NOW THEREFORE BE IT RESOLVED**, the Village of Malone Board of Trustees hereby authorizes the Mayor to sign and submit the final Grant Agreement to the EFC for the Drinking

Water State Revolving Fund Bipartisan Infrastructure Law Lead Service Line Replacement Award.

Motion Made By: Trustee Bonner

Seconded By: Trustee McKee

Approved By Board of Trustees on: September 23, 2024

- **Resolution 130-2024 – Resolution Adopting State Environmental Quality Review Negative Declaration for the Proposed Hudson Headwaters Health Network Family Medicine Clinic Project**

**VILLAGE OF MALONE  
RESOLUTION NO. 130-2024**

**RESOLUTION ADOPTING STATE ENVIRONMENTAL QUALITY REVIEW  
NEGATIVE DECLARATION FOR THE PROPOSED HUDSON HEADWATERS  
HEALTH NETWORK FAMILY MEDICINE CLINIC PROJECT**

**WHEREAS**, an application was made to the Village of Malone (the “Village”) for site plan approval and the issuance of required permits for a project consisting of the proposed construction of a new 13,550 SF, 1-story medical office building, known as the Malone Family Medicine Clinic at 183 Park Street, the building being situated wholly within the Village of Malone and parking area being situated both in the Village and the Town of Malone, in June of 2024 by Hudson Headwaters Health Network; and

**WHEREAS**, the following documents were further submitted as supplement to the application, including a Building Permit, Project narrative, a Short Environmental Assessment Form (“EAF”), a Storm Water Pollution Prevention Plan (SWPPP), and supporting maps and drawings of the proposed project; and

**WHEREAS**, pursuant to Article 8 of the Environmental Conservation Law, as amended, the New York State Environmental Quality Review Act (“SEQRA”) and the implementing regulations at 6 NYCRR Part 617 (the “Regulations”), the Village desires to comply with SEQRA and the Regulations with respect to the Project; and

**WHEREAS**, on July 30, 2024, the Village caused a letter and Part 1 of the EAF to be sent to other potentially “involved agencies” and “interested agencies” (as these quoted terms are defined in the Regulations), indicating the Village of Malone Village Board’s (“Village Board”) desire to serve as “lead agency” (as this quoted term is defined in the Regulations) for a coordinated review under SEQRA of the Project; and

**WHEREAS**, each of the involved agencies or potentially involved agencies have agreed to the Village Board serving as lead agency for a coordinated review under SEQRA of the Project; and

**WHEREAS**, pursuant to the Regulations, the Village Board has considered the significance of the potential environmental impacts of the Project by: (a) using the criteria specified in Section 617.7

of the Regulations, and (b) examining the EAF for the Project, including the facts and conclusions in Parts 1, 2, and 3 of the EAF, together with other available supporting information, to identify the relevant areas of environmental concern, and (c) thoroughly analyzing the areas of relevant environmental concern; and

**WHEREAS**, a Public Hearing was held on August 12, 2024 by the Village of Malone Planning Board during which the Planning Board approved the site plan for the Project and the findings of the EAF and submitted those findings to the Village Board of Trustees; and

**WHEREAS**, the findings of the EAF review were distributed to all “interested parties” on September 3, 2024, for review and comment;

**NOW, THEREFORE, BE IT RESOLVED**, that based upon an examination of the EAF and other available supporting information, and considering both the magnitude and importance of each relevant area of environmental concern, and based further upon the Village Board’s knowledge of the area surrounding the Project and such further investigations of the Project and its potential environmental impact as the Village Board has deemed appropriate, the Village Board makes the following findings and determinations: the Project constitutes an “Unlisted Action” (as the quoted term is defined in the Regulations); and all identified potentially significant adverse environmental impacts noted in the EAF for the Project have been satisfactorily addressed through proposed mitigation efforts and no other adverse environmental impacts are known to the Village Board and recommends the passage of a Negative Resolution by the Village Board. Therefore, the Village Board hereby determines that the Project will not have a significant adverse environmental impact and will not require the preparation of a Draft Environmental Impact Statement with respect to the Project; and

**BE IT FURTHER RESOLVED**, that as a consequence of such determination and in compliance with the requirements of SEQRA and the Regulations, the Village Board directs the Village Mayor to prepare a Negative Declaration in accordance with 6 NYCRR § 617.12; and

**BE IT FURTHER RESOLVED**, that the Village Board directs the Village Mayor to publish notice of and file a copy of the Negative Declaration for the Project in accordance with the Regulations; and

**BE IT FURTHER RESOLVED**, that this Resolution shall take effect immediately.

Motion Made By: Trustee McKee  
Seconded By: Trustee Boyea

Vote was Recorded as Follows:

Ayes

Trustee Bonner  
Trustee McKee  
Trustee Boyea  
Mayor Dumas

Nays

Absent

Trustee Langdon

Approved By Village Board On: September 23, 2024



## **NEW BUSINESS**

- **Resolution 131-2024 – National Recovery Month 2024**

### **VILLAGE OF MALONE RESOLUTION 131-2024**

#### **NATIONAL RECOVERY MONTH 2024**

**WHEREAS**, Recovery Month is a national observance held every September to come together, celebrate individuals in recovery, and offer hope to those who are struggling, and which reinforces the positive message that behavioral health is essential to overall health, prevention works, treatment is effective, and people can and do recover; and

**WHEREAS**, National Recovery Month's newly adopted theme is "The Art of Recovery," highlights the creative and transformative journey of recovery, underscoring that recovery is not only possible but also a vibrant and personal masterpiece; and

**WHEREAS**, mental health substance use disorder affects all communities nationwide, and with commitment and support, those impacted can embark on a journey of improved health and overall wellness; and

**WHEREAS**, through Recovery Month, people become more aware and able to recognize the signs of mental health and substance use disorders and encourage people in need of recovery services for mental health and substance use disorders to seek help. Managing the effects of these conditions helps individuals achieve healthy lifestyles, both physically and emotionally; and

**WHEREAS**, the Recovery Month observance continues to work to improve the lives of those affected by mental health and substance use disorders by raising awareness and educating communities about the effective services that are available. Recovery Month spreads the message that people can and do recover every day;

**NOW, THEREFORE, BE IT RESOLVED**, the Village Board of Trustees and Mayor do hereby declare September 2024 as National Recovery Month in the Village of Malone and call upon our citizens, government agencies, private businesses, nonprofit organizations, and other groups to stand together and take action to promote recovery and improve the health of our community.

Motion Made By: Trustee Bonner

Seconded By: Trustee Boyea

Approved by Board of Trustees on: September 23, 2024

#### **NEXT MEETING**

- **Regular Board Meeting, Wednesday, October 9, 2024 @ 10:00AM; Work Session, TBD.**

## **PUBLIC COMMENTS**

Tom Schulz asked if there were any updates on the demolition of the Flanagan. Mayor Dumas noted that there was a meeting being scheduled with the Engineers to determine the next steps. The Survey work has been completed.

Tom also inquired as to the status of the Hearth building. Mayor Dumas noted there was nothing further at this time.

## **EXECUTIVE SESSION**

Upon the motion of Trustee Bonner with a second by Trustee Boyea and unanimously carried to go into Executive Session on a Contractual matter.

Upon the motion of Trustee McKee with a second by Trustee Boyea and unanimously carried to come out of Executive Session.

Upon the motion of Trustee Bonner with a second by Trustee Boyea and unanimously carried to go back into regular session.

- **Resolution 132-2024 Approval to Promote Matthew Ball to the Position of Provisional Full-Time Code Enforcement Officer**

### **VILLAGE OF MALONE RESOLUTION 132-2024**

#### **APPROVAL TO PROMOTE MATTHEW BALL TO THE POSITION OF PROVISIONAL FULL-TIME CODE ENFORCEMENT OFFICER**

**WHEREAS**, the Village of Malone has a vacancy in the position of Code Officer; and

**WHEREAS**, current Code Clerk, Matthew Ball, has successfully completed his training with the State of New York and has obtained his Code Enforcement Official certification;

**NOW THEREFORE BE IT RESOLVED**, The Village Board of Trustees approves the promotion of Matthew Ball to the position of Full-Time Code Enforcement Officer, on a provisional basis pending successful completion of Civil Service Exam, effective September 27, 2024.

Motion Made By: Trustee Bonner

Seconded By: Trustee Boyea

Approved By the Board of Trustees on: September 23, 2024

**ADJOURNMENT**

Upon the motion of Trustee Boyea with a second by Trustee Bonner and unanimously carried to adjourn the meeting at 12:26PM.

Respectfully submitted,

A handwritten signature in cursive script that reads "Rebahka Scaccia". The signature is written in black ink and is positioned above the printed name.

Rebahka Scaccia, Village Clerk

