GENERAL ORDERS		NO: 23-02
Uniform and Equipment		
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I. Purpose

This policy defines acceptable standards for wearing the uniform and establishes what equipment must be carried by officers of the Malone Police Department.

II. Policy

It is the policy of the department that officers wear neat, clean, properly fitting, and damage free uniforms in compliance with the guidelines set forth below. Officers shall wear Class A uniforms for all Court appearances, except Detectives who may wear business formal attire. In the event a detective is covering a shift for patrol staff, they shall be subject to the same standards as other officers. For tours of duty, officers may wear Class A uniforms or Class B uniforms at their own discretion. For undercover work, attire that allows the officer to blend in with the general public is acceptable. Officers already on duty and wearing Class B uniforms are not required to change to Class A to attend a court appearance.

III. Definitions

Class A Uniform: Formal police uniform worn with metallic badge, collar brass, nameplate, award pins, stripped trousers, necktie, and 8-point hat. Exterior vest carriers may be worn so long as they have the appearance of an approved uniform shirt;

Class B Uniform: Informal or 'tactical' police uniform that may include some but not all parts of a Class A uniform. Embroidered or otherwise non-metallic badges, collar brass, and nameplates may be worn with approval from the Chief of Police. Approved exterior vest carriers may worn.

IV. Procedures

Officers are responsible for the proper maintenance, care, safekeeping, and authorized use of their uniform and equipment. Officers shall not alter uniforms without permission of the Chief of Police. Uniforms and equipment shall not be sold, exchanged, or traded without permission of the Chief of Police. Officers shall maintain a uniform with all necessary equipment regardless of their current duty assignment. If a supervisor identifies any part of an officer's uniform that is deficient, they shall direct the officer to remedy the issue. If the officer fails to remedy said issue, the supervisor shall report such conduct to the Chief of Police.

V. Required Equipment

Equipment listed below shall be carried by officers while on patrol duty. For detectives or officers assigned to plain clothes or undercover activities shall be required to carry equipment marked with an *. The Village supplies equipment when an officer is hired. Officers are responsible for purchasing replacements using their annual uniform allowance.

1. Soft body armor and carrier (either interior or exterior)*;
2. Black duty boots;
3. Black duty belt and keepers(nylon or leather);
4. Approved gun holster* (Rapid Force level III for Glocks), two magazines and mag pouches;
5. Issued handgun, properly loaded with issued ammunition*;
6. Glove pouch with gloves and Naloxone;
7. Portable radio*,
8. Black pen, notepad, and parking ticket book*;
9. Approved or issued handcuffs, handcuff case(s), and handcuff key*;
10. At least one less lethal option and accompanying holster (Taser, OC Spray, Baton);
11. Flashlight with or without case;
12. Domestic Incident Reports, Appearance Tickets, and other department forms;

VI. Uniforms

Officers shall wear only those uniform shirts and trousers that have been approved by the Chief of Police. Officers may wear either long or short sleeve shirts at their discretion except that officers in Class A uniforms must wear long sleeves. A long sleeve turtleneck shirt may be worn under a long sleeve uniform shirt. When wearing a turtleneck, ties shall not be worn. If wearing a t-shirt under a short sleeve uniform shirt, the same shall be white, black, or dark blue. When in Class A uniforms, an 8-point hat shall be worn while outside. When in Class B uniforms, approved hats may be worn at the officer's discretion. Officers shall have rain and cold weather gear available during foul weather. High visibility traffic vests shall be worn when an officer is performing any task that requires them to stand in the roadway.

VII. Accessories

Nametags, serving since pins, and collar brass shall be silver in color when worn by patrolmen and gold when worn by ranking members including detectives. When a tie is worn, a tie clip of corresponding color to collar brass shall be worn. Pens with metal clips shall match the color of collar brass or will be dark or neutral in color. Commendation bars shall be worn in compliance with the Award Program when in Class A uniforms. Officers in Class B uniforms may wear commendation bars at their discretion. A K9 officer may carry those items necessary to properly handle their assigned dog. No other items will be worn on the uniform without the permission of the Chief of Police.

VIII. Plain Clothes Personnel

Detectives, or officers authorized to wear plain clothes, shall dress neatly in business casual clothing. For activity requiring officers to blend in with the public, everyday clothing may be worn. Officers in plain clothes must have their soft body armor available to be worn.

IX. Inspection

Officers will be subject to inspections of their uniforms and equipment at such times as their supervising officer requests. If any part of the uniform or equipment does not pass inspection, appropriate action shall be taken to ensure compliance to include disciplinary action if corrective action is not taken. Supervising officers are responsible for ensuring the compliance of personnel under their supervision within the standards of this policy.