

At the Regular Meeting of the
Malone Village Board, held on
April 25, 2022, at 5:00PM at
343 West Main St. the following
were present:

Andrea Dumas	Mayor
Norman Bonner	Trustee
Matthew Boyea	Trustee
Archie McKee	Trustee
Brian Langdon (6:55PM)	Trustee

Also in Attendance:

Kristine Lashway, Village Treasurer	Alex Violo, Telegram
Rebahka Scaccia, Village Clerk	Tom Schulz
Steve Fredette, DPW Supervisor	Jason Smart
Chief Premo	Crystal Narducci, FONC
Dr. Martin	Phil Hans
Michelle Higgins, DEC	Krisitn Ballou, FCSW
Oscar Corvera, ArborPro	Chris Conlee, ArborPro

Mayor Dumas opened the regular meeting at 5:00PM.

APPROVE THE MINUTES OF THE REGULAR MEETING 04/11/2022

Upon the motion of Trustee Bonner with a second by Trustee Boyea and unanimously carried to approve the minutes as presented and placed on file.

TREASURER'S REPORT

PAY BILLS:

Fund	Amount	# of Bills Audited
Community Housing Grant	\$ 11,623.52	1
DPW Building Capital Project	\$ 7,519.00	3
General/Sewer/Water	\$ 134,776.66	50
Joint Recreation Fund	\$ 519.84	5
Trust & Agency	\$ 166,982.54	11
Grand Total	\$ 321,421.56	70

Upon the motion of Trustee McKee with a second by Trustee Bonner and unanimously carried to approve the bills and place on file.

Trustee McKee noted that some of the signatures on receipts are illegible. Please have all staff take the time to write legibly.

➤ **Resolution 50-2022 – 2021-2022 Budget Amendment No. 23**

**VILLAGE OF MALONE
RESOLUTION NO. 50-2022
2021-2022 BUDGET AMENDMENT NO. 23**

Related to the appropriation and/or transfer of funds:

NOW, THEREFORE BE IT RESOLVED: The Village Board of Trustees amends their Budget as follows:

\$120.00 from Account No. A1010.410 Board Supplies & Materials

As Follows:

\$120.00 to Account No. A1210.422 Mayor's Telephone Services

\$871.32 from Account No. A1325.153 Treasurer Unused Sick Time

As Follows:

\$544.91 to Account No. A1325.150 Treasurer's Salary (December sick time buy out)

\$326.41 to Account No. A1325.152 Treasurer Support Staff

\$315.00 from Account A1620.460 Administration Building Maintenance

As Follows:

\$315.00 to Account No. A1330.440 Tax Collector Purchased Services (Counter Copier Lease & Overages)

\$14,890.58 from Account A3120.160.02 Police SPO

As Follows:

\$9,000.00 to Account A3120.161 Police OT

\$1,550.34 to Account A3120.410.40 Police Guns & Ammunition (New Hires)

\$1,771.55 to Account A3120.440 Police Purchased Services (IT Services)

\$257.00 to Account A3120.461 Police Vehicle Maintenance (Computer repair/Advance Auto Parts)

\$2,311.69 to Account A3120.462 Police Gasoline

\$569.98 from Account No. A511S Appropriated State Forfeiture Fund Reserve

As Follows:

\$569.98 to Account No. A3120.491RS Other Expenses – State Forfeiture (Spectrum & Drug Buy \$)

\$2,364.80 from Account No. A9040.800 General Fund Workers Compensation

\$629.10 from Account No. A9055.800 General Fund Disability

As Follows:

\$1,741.75 to Account No. A5140.160 Brush Regular Wages
\$144.75 to Account No. A5140.463 Brush Diesel
\$257.40 to Account No. A5142.462 Snow Gasoline
\$850.00 to Account No. A5142.463 Snow Diesel

Increase Revenue Code A3501 – CHIPS by \$4,678.64
Increase Appropriation Code A5110.462 – Street Gasoline by \$2,000.00
Increase Appropriation Code A5110.463 – Street Diesel by \$2,300.00
Increase Appropriation Code A5112.160 – CHIPS Regular Wages by \$378.64

Increase Revenue Code CH4901.20 – Federal Aid, 2020 Housing Rehab Grant by \$11,623.52
Increase Appropriation Code CH8668.200.10 – Housing Rehab by \$9,526.45
Increase Appropriation Code CH8668.440.10 – Housing Program Delivery by \$1,509.51
Increase Appropriation Code CH8668.440.90 – Housing Administration by \$587.56

\$1,566.84 from Account No. G8120.160 Sewer Department Wages

As Follows:

\$110.18 to Account G8110.410 Admin Supplies & Materials (Shop Vac)
\$127.00 to Account G8120.447 Drug & Alcohol Testing
\$125.00 to Account G8120.462 Sewer Department Gasoline
\$1,000.00 to Account G8130.420 Sewer Plant Electric Service
\$204.66 to Account G8130.425 Sewer Plant Communications

\$650.00 from Account No. J7140.420.10 Duane Street Electric
\$350.00 from Account No. J7140.420.20 State Street Electric
\$195.50 from Account No. J7140.448 Memberships

As Follows:

\$1,000.00 to Account J7140.410 Supplies & Materials (Garbage Bags/Poop Bags)
\$195.50 to Account J7140.443 Advertising

Motion Made By: Trustee Boyea
Seconded By: Trustee Bonner
Approved by Board of Trustees on: April 25, 2022

POLICE CHIEF'S REPORT

- **Police Union Contract – TABLED**

DPW REPORT

- **DANC March 2022 Monthly Report**

The March 2022 Monthly Report for the WTP and the WWTP was reviewed by the Board and placed on file.

➤ **DPW Report as of 4/25/2022**

1. Leaf and brush pick-up underway
2. Sidewalk flushing underway
3. Culvert pipe Pershing Avenue replacement
4. Cold patching throughout the Village

➤ **DPW Truck #2 Repairs – TABLED**

➤ **Wastewater Treatment Plant Boiler Repair/Replacement – TABLED**

➤ **Paving Quotes from Rifenburg and Brunelle – TABLED**

➤ **Franklin Academy Road Paving Request – TABLED**

CODE REPORT

➤ **Building Permit Activity Report and Violation Activity Report for 04/11/22 – 04/25/22**

Reports noted and placed on file.

➤ **TAP Industries – Letter from NYS DEC**

To date TAP has not installed the requested Fire Access Road. DEC and the New York State Attorney General's office have been notified.

CORRESPONDENCE

➤ **Friends of the North Country – CDBG 690HR110-20 – Monthly Update**

➤ **Resolution 51-2022 – Authorization of Capital Expenditure #VOM-20-02**

**VILLAGE OF MALONE
RESOLUTION NO. 51-2022**

AUTHORIZATION OF CAPITAL EXPENDITURE #VOM-20-02

At a regular meeting of the Village of Malone Board of Trustees, a Municipality with offices at 343 West Main Street, New York, duly called (a quorum being present) and held at the Village Hall, located in the Village of Malone, County of Franklin, State of New York, on **April 25, 2022**, the following **Resolution** was duly adopted and is now in full force and effect:

A Motion was made by Trustee Bonner and seconded by Trustee Boyea, to authorize the capital expenditure of **\$38,000.00**, plus administrative, project delivery, and other soft changes, in accordance with the Village of Malone Housing Rehabilitation Program, for project **VOM-20-02**.

Motion Carried.

In Witness Whereof, I have hereunto set my hand as Village Clerk of the Village of Malone, on this 25th day of April, in the year 2022.

- **Resolution 52-2022 – Authorization of Capital Expenditure #VOM-20-05**

**VILLAGE OF MALONE
RESOLUTION NO. 52-2022**

AUTHORIZATION OF CAPITAL EXPENDITURE #VOM-20-05

At a regular meeting of the Village of Malone Board of Trustees, a Municipality with offices at 343 West Main Street, New York, duly called (a quorum being present) and held at the Village Hall, located in the Village of Malone, County of Franklin, State of New York, on **April 25, 2022**, the following **Resolution** was duly adopted and is now in full force and effect:

A Motion was made by Trustee McKee and seconded by Trustee Boyea, to authorize the capital expenditure of **\$36,799.00**, plus administrative, project delivery, and other soft changes, in accordance with the Village of Malone Housing Rehabilitation Program, for project **VOM-20-05**.

Motion Carried.

In Witness Whereof, I have hereunto set my hand as Village Clerk of the Village of Malone, on this 25th day of April, in the year 2022.

- **Letter from the Town of Malone – Rec Park Budget Increase Approval**

The Town of Malone has agreed to a 2022-2023 Budgetary contribution to the Malone Rec Park of \$71,005.00, thereby increasing their commitment to the Joint Recreation Fund along with the Village's commitment of an increase.

➤ **Shared Services Agreement – Franklin County and Village of Malone**

**VILLAGE OF MALONE
RESOLUTION NO. 53-2022**

**SHARED SERVICES AGREEMENT BETWEEN COUNTY OF FRANKLIN AND
VILLAGE OF MALONE**

WHEREAS, the County of Franklin has requested Shared Services between the Village of Malone and the County of Franklin, attached herein as Attachment A; and

WHEREAS, pursuant to Section 99-r of the General Municipal Law, the County and the Village wish to share services, exchange or lend materials or equipment which shall promote and assist the maintenance of County and Village roads and highways and provide a cost savings by maximizing the effective utilization of both parties' resources; and

WHEREAS, this agreement shall be valid for one year from the date of signing;

NOW THEREFORE BE IT RESOLVED: The Village Board of Trustees approves the request for Shared Municipal Services between the County of Franklin and the Village of Malone.

Motion Made By: Trustee Bonner

Seconded By: Trustee Boyea

Approved By Board of Trustees on: April 25, 2022

➤ **American Legion Letter – Memorial Day Parade Invitation**

Presented to Village Board.

➤ **Downtown Revitalization Initiative Guidebook**

Mayor Dumas presented the Board with the Downtown Revitalization Initiative Guidebook and noted that the Village will put together a committee to review the requirements and determine what the Village can be eligible for and to guide the grant writing process.

SIDEWALK APPLICATION

➤ **58 Wellington Street – Martha Latreille**

Upon the motion of Trustee Boyea with a second by Trustee Bonner and unanimously carried to approve the sidewalk application of Martha Latreille of 58 Wellington Street.

➤ **11 Primrose Street – Stanley Bilow**

Upon the motion of Trustee Bonner with a second by Trustee McKee and unanimously carried to approve the sidewalk application of Stanley Bilow of 11 Primrose Street.

Water Service Application

➤ **522 Goodman Road – Christopher Walfield**

Upon the motion of Trustee Boyea with a second by Trustee Bonner and unanimously carried to approve the water service application of Christopher Walfield of 522 Goodman Road.

Sewer Service Application

➤ **31 Cherry Street – Frank Bova**

Upon the motion of Trustee McKee with a second by Trustee Bonner and unanimously carried to approve the sewer service application of Frank Bova at 31 Cherry Street.

Water Meter Application

➤ **45 Finney Blvd – Windsor Companies**

Upon the motion of Trustee Bonner with a second by Trustee Boyea and unanimously carried to approve the water meter application of the Windsor Companies at 45 Finney Blvd.

➤ **3893 ST RT 11E – Dale Earl**

Upon the motion of Trustee Bonner with a second by Trustee Boyea and unanimously carried to approve the water meter application of Dale Earl at 3893 ST RT 11E.

Trustee Langdon joined the meeting at 6:55PM.

OLD BUSINESS

➤ **ArborPro Community Forest Management Plan Presentation**

ArborPro. Inc. presented the Village of Malone's Community Forest Management Plan to the Village Board and community members in fulfillment of their contract under the DEC Urban Community Forestry Grant Program - Round 15 project.

A copy of the Management Plan is on file with the Village Clerk.

NEW BUSINESS

➤ **Phil Hans – Tourism and Marketing of Franklin County**

Phil Hans of Franklin County Tourism presented the organization's Destination Development Program, Destination Co-op Marketing Program, Large and Small, and Destination Event Sponsorship Program opportunities for businesses across the County.

➤ **Resolution 54-2022 – Authorization to Declare Surplus Property and Sell Property**

VILLAGE OF MALONE RESOLUTION NO. 54-2022

AUTHORIZATION TO DECLARE SURPLUS PROPERTY & SELL PROPERTY

WHEREAS, the Village of Malone currently owns property located at 54 Duane Street; and

WHEREAS, the Village Board of Trustees have determined that the property is no longer needed for municipal purposes; and

WHEREAS, an appraisal will be completed to determine fair and adequate value; and

WHEREAS, the Village of Malone would like to declare the property located at 54 Duane St. as surplus;

NOW THEREFORE BE IT RESOLVED: The Village Board of Trustees declares the property at 54 Duane St. as surplus property and agrees to sell the property at fair market value.

Motion Made By: Trustee Boyea

Seconded By: Trustee Langdon

Approved By Board of Trustees on: April 25, 2022

➤ **Resolution 55-2022 – Approval of Temporary Increase in the Cost of Certified Copies of Birth and Death Records During Grant Implementation**

**VILLAGE OF MALONE
RESOLUTION NO. 55-2022**

APPROVAL OF TEMPORARY INCREASE IN PRICE OF CERTIFIED COPIES OF BIRTH AND DEATH CERTIFICATES DURING IMAGING PROCESS OF LGRMIF GRANT EXECUTION

WHEREAS, the Village of Malone submitted and received a grant from the NYS Archives Local Government Records Management Improvement Fund (LGRMIF) for implementation of document conversion and access of the birth/death/marriage records; and

WHEREAS, the Village will have access to all records while in the custody of Image Data for an additional cost above the contracted quote for imaging the records; and

WHEREAS, the Village will be charged a fee of \$18.00 per record requested from Image Data while in their custody, plus the current document production fee of \$10.00; said requested records will take up to 72 hours to receive via email; and

WHEREAS, the current cost to the public for certified copies of Birth and Death Certificates is \$10.00 per copy;

NOW, THEREFORE, BE IT RESOLVED: that the Village of Malone does hereby authorize a temporary increase in the price charged to the public for Birth and Death Certificates from \$10.00 to \$28.00 during the time the Vital Records are out of the Village office.

Motion Made By: Trustee Bonner

Seconded By: Trustee Langdon

Approved By Board of Trustees on: April 25, 2022

➤ **Resolution 56-2022 – Adoption of 2022-2023 Final Budget**

**VILLAGE OF MALONE
RESOLUTION NO. 56-2022**

ADOPTION OF 2022-2023 VILLAGE OF MALONE BUDGET

WHEREAS, the Village of Malone Board of Trustees was presented the 2022-2023 Tentative Budget at a Board Meeting held on April 11, 2022;

NOW THEREFORE BE IT RESOLVED: The Village Board of Trustees adopts the 2022-2023 Budget in the amount of Eight Million One Thousand Three Hundred Forty-Three Dollars (\$8,008,322) with a tax rate of 19.678708 per thousand.

Motion Made By: Trustee Langdon

Seconded By: Trustee Bonner
Approved By Board of Trustees on: April 25, 2022

NEXT MEETING:

- Regular Board Meeting – May 9, 2022 at 5:00PM Public Hearing. Next Work Session TBD.

PUBLIC COMMENTS

None

EXECUTIVE SESSION

Upon the motion of Trustee McKee with a second by Trustee Bonner and unanimously carried to go into Executive Session on a Contractual Issue.

Upon the motion of Trustee Boyea with a second by Trustee McKee and unanimously carried to come out of Executive Session.

Upon the motion of Trustee McKee with a second by Trustee Bonner and unanimously carried to go back into Regular Session.

- **Resolution 57-2022 – Approval of Teamsters Union Contract**

**VILLAGE OF MALONE
RESOLUTION NO. 57- 2022**

AUTHORIZATION TO ACCEPT TEAMSTERS LOCAL 687 MEMORANDUM OF AGREEMENT FOR 2021-2026

WHEREAS, a Memorandum of Agreement for the Malone Police Department’s 2021-2026 Agreement was presented to the Village Board;

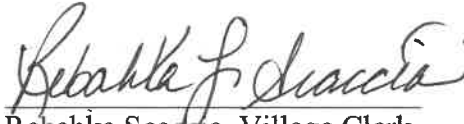
NOW THEREFORE BE IT RESOLVED: The Village Board of Trustees accepts and authorizes the Mayor to execute the Memorandum of Agreement between the Village of Malone and Teamsters Local 687 on behalf of the Village of Malone Police Benevolent Association for the term of June 1, 2021 to May 31, 2026.

Motion Made By: Trustee McKee
Seconded By: Trustee Boyea
Approved By Board of Trustees on: April 25, 2022

ADJOURNMENT

Upon the motion of Trustee Langdon with a second by Trustee Boyea and unanimously carried to adjourn the meeting at 8:35PM.

Respectfully submitted,

A handwritten signature in cursive script, reading "Rebahka Scaccia". The signature is written in black ink and is positioned above a horizontal line.

Rebahka Scaccia, Village Clerk

