

At a Work Session of the Malone Village Board, held on March 10, 2021 at 9:00 AM via in person and Zoom meeting the following were present:

Andrea Dumas	Mayor
Matt Boyea	Trustee
Brian Langdon	Trustee
Norman Bonner	Trustee
Archie McKee	Trustee

Also in attendance:

Christopher Premo, Chief of Police  
Kristine Lashway, Treasurer  
Rebahka Scaccia, Village Clerk  
Alex Violo – Telegram

Mayor Dumas call the meeting to order 9:00 AM.

#### **ICE ARENA**

##### **➤ NYMIR Insurance Claim**

Village Board of Trustees feels it is prudent to have the Malone Minor Hockey Association come to a Village Work Session and discuss the long term plans for the location of the compressor unit and the immediate repairs that need to be made to the building.

Upon the motion of Trustee Boyea with a second by Trustee Bonner and unanimously carried to go into Executive Session to discuss a contractual matter.

Upon the motion of Trustee Boyea with a second by trustee Langdon and unanimously carried to come out of Executive Session.

Upon the motion of Trustee Bonner with a second by Trustee Boyea and unanimously carried to go back into Regular Session.

#### **POLICE DEPARTMENT CLEANING**

##### **➤ Danielle Lanthier – Contractual Position**

**VILLAGE OF MALONE  
RESOLUTION 51-2021**

**AUTHORIZATION TO CONTRACT FOR CLEANING SERVICES FOR THE MALONE POLICE DEPARTMENT**

WHEREAS, the Village of Malone Police Department has need of cleaning services four (4) hours per week;

NOW THEREFORE BE IT RESOLVED, The Village Board of Trustees authorizes the contracting of Danielle Lanthier at a rate of \$25.00 per hour, one hour per day not to exceed four hours per week.

Motion Made By: Trustee Langdon

Seconded By: Trustee Boyea

Approved By the Board of Trustees on: March 10, 2021

**BARTON & LOGUIDICE**

- **SRF Project No.: 5579-02-00 – Project Completion Certificate – TABLED**

**CODE CHAPTER 53 – TAXI CABS - §53-9 FARES**

- **Payne’s Central Line Taxi Company’s Request to Increase Fares – TABLED**

Village Clerk to research Fares in comparable Villages across the North Country and bring results of research to next Work Session.

**CODE CHAPTER 20 – ELECTRICAL STANDARDS - §20-6 QUALIFIED INSPECTORS**

- **Required Insurance Liability Amount**

Village Clerk to draft Amendment to current Local Law and set a Public Hearing for April 12, 2021.

**SEWER SERVICE APPLICATION**

- **Mary Margaret Fisher – 12 Edward Street**

Upon the motion of Trustee Bonner with a second by Trustee Langdon and unanimously carried to approve the Sewer Service Application for Mary Margaret Fisher at 12 Edward.

## PAY BILLS

Fund	Amount	# of Bills Audited
River Building Renaissance Restore V	\$ 291,167.45	16
<b>Grand Total</b>	<b>\$ 291,167.45</b>	<b>16</b>

Upon the motion of Trustee McKee with a seconded by Trustee Bonner and unanimously carried to pay the bills as presented.

### BUDGET SESSION – 9:45 AM

Review of updated Police Department and Joint Rec Park Commission budget submissions.

#### ➤ Sewer and Water Budget Discussion

The Village Board engaged in line-by-line discussion of the Water and Sewer Budgets for the coming Fiscal Year. Items of discussion included:

#### Water –

- Attorney Fees reduced by \$1,000
- Overtime line item increased by \$100 to bring the line out of the General Fund and into Water where it belongs
- Due to the across-the-board increase in insurance premiums a 3% increase was added to this line item
- Notice from the County came in that Workers Compensation claims are down, thus the proposed budget will reflect a 7% decrease in this line item
- Contingency has been slightly reduced
- Slight increase in line-item f-8310-150 for admin staff
- Unused sick and vacation added due to the impending retirement of Karen in the Fall
- Line-item f-8310-160-01 increased to account for 25% of DPW Account Clerk, 100% of Treasurer Clerk, and 100% of Front Counter Account Clerk
- Equipment and Capital outlay increase by \$2,000 to cover the cost of two new computers for the Treasurer Clerk and the Front Counter Clerk
- Postage slightly increased in line-item f-8310-415-00
- Reduction of \$500 in line-item f-8310-440-00 for the folding machine and the copier
- Reduction of \$1,000 in software Maintenance – Treasurer attempting to delegate appropriate portion of the expense to those different accounts that use the software
- Slight increase in unused sick time due to being over this year
- To lower the budget across all of the Village departments, there have been slight decreases in supplies, clothing and tools for the Water department
- Electric will see a slight increase
- Line-item f-8320-421-10 – Kero Fuel at the Water Tower has been reduced by \$1,250

- Water Tests are over budget this current FY. Therefore, this line-item has been increased by \$2,000
- Regular Wages – f-8340-160-00 tentatively increase from \$96,500 to \$143,000 to cover the possible hiring of an additional Water/Wastewater Treatment Plant Operator
- Hydrants – f-8340-410-60 increased by \$8,000 – Village looking to replace 3 hydrants plus the cost of parts
- Purchased Services increased from \$6,000 to \$25,000 to cover the Valve Program
- Employee Retirement decreased \$7,000

Bottom line budget is the same as this current fiscal year.

Trustee Langdon asked about the possibility of funds for a service contract for the 4 Generators the Village currently has.

The Village Treasurer noted the funds could be made available from the Regular wages line-item.

Mayor Dumas noted some equipment needs presented to her by DPW staff:

- Sweeper
- Dump Truck to replace #17
- Bob Cat two speed 5160
- New Blowers
- Backhoe 416E CAT
- Dump Truck to replace #13
- Radios

**Sewer** – Information on Proposed numbers submitted by Dave Rohe. Treasurer adjusted a few items based on annual usage. Majority of numbers reflect original submission proposal.

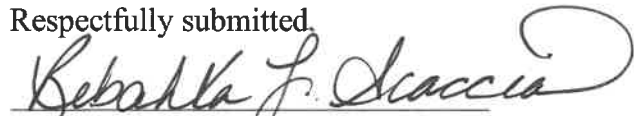
- Attorney fees decreased
- Insurance increase of 3%
- 2% increase in salaries
- Equipment line G-8110-200-00 is a double entry and the \$4,000 will be removed
- Increase in Supplies and Materials
- Treasurer to double check the need for an increase in the postage line
- Contractual expenses decreased – only the folding machine accounted for in this line
- Increase in software maintenance
- Overtime G-8120-161-00 increased \$3,500
- Unused sick time increased by \$2,200
- PVP Pipe, Concrete, Manhole Pipe/Covers all increased for potential Summer jobs
- Equipment repairs decreased by \$7,000
- Equipment and Plant repairs G-8130-459-00 increased due to aging equipment

Bottom line budget is the same as this current fiscal year. Treasurer noted an increase in the BAN to \$400,000 from \$388,000.

**Adjournment**

Motion to adjourn by Trustee Boyea at 11:00 AM.

Respectfully submitted,

A handwritten signature in cursive script that reads "Rebahka Scaccia". The signature is written in black ink and is positioned above the printed name.

Rebahka Scaccia, Village Clerk

