

At a Regular Meeting of the Malone Village Board, held on June 24, 2019 at 6:00 PM at 343 West Main Street the following were present:

Joe Riccio	Mayor
Brian Langdon	Trustee
Norm Bonner	Trustee
Archie McKee	Trustee
Andrea Dumas	Trustee

Also in attendance:

Cheryl Cook, Village Clerk	Kristine Lashway, Treasurer
Christian Fout, DANC	Gerald Fisher, DPW
Chief Chris Premo	Kiana Myers, Malone Telegram
Elizabeth Weissman	Bryan Clark
Kevin Nichols, Attorney (7:20 PM)	

APPROVE THE MINUTES OF THE REGULAR MEETING: 06/10/2019

Upon the motion of Trustee Dumas with a second by Trustee Langdon and unanimously carried to approve the minutes as presented and placed on file.

PAY BILLS: YE 5/31/2019

Fund	Amount	# of Bills Audited
WWTP Capital Project	\$ 22,530.38	1
General/Sewer/Water	\$ 44,684.68	21
DPW CP	\$ 930.52	1
Joint Recreation	\$ 2,299.85	1
Grand Total	\$ 70,445.43	24

Upon the motion of Trustee McKee with a second by Trustee Bonner and unanimously carried to approve the bills as presented by Treasurer Kristine Lashway.

Fund	Amount	# of Bills Audited
General/Sewer/Water	\$ 107,460.62	57
Joint Recreation	\$ 244.78	4
Trust & Agency	\$ 155,496.10	13
Grand Total	\$ 263,201.50	74

Upon the motion of Trustee McKee with a second by Trustee Bonner and unanimously carried to approve the bills as presented by Treasurer Kristine Lashway.

CODE OFFICE: Nothing to report.

COMMITTEE REPORTS: Trustee McKee reported that we do not owe the Workman's Comp Board any money from MEDCO. Soon a resolution will be coming regarding the remaining board members to sign off. Hopefully we will be able to announce that we have money to lend.

Trustee Dumas said the rec park programs are filling up. Donations are coming in. Jerry Cahill and Jerry Jones have filed a 501(c) 3 status. In the park we have some signs going up honoring some people, there are some surprises. We are also working on a traffic flow going from Duane Street to the Cahill field. This will be worked out internally with the Rec Commission. This is not going to be a public street.

CORRESPONDENCE:

House of History – Wheeler's 200th Birthday - June 30th from 1 to 4 PM. Also they will be having an unveiling of the staircase. Trustee Dumas suggested we do a Proclamation.

WATER PURCHASE APPLICATION:

Kenyon Pipeline Inspection – They paid the \$100 price for the privilege of connecting to the fire hydrants around the village to work on the project. The Board of Trustees felt that they should be refunded their money because its already our money.

Upon the motion of Trustee Dumas with a second by Trustee McKee and unanimously carried to refund the \$100 to Kenyon Pipeline Inspection.

NEW BUSINESS:

DANC – Christian Fout – May 2019 Report - Report for the month was discussed. Data and comments were reviewed and Christian did another great job on the report.

Surplus Property – Discussion – 112.25-2-10.100 was bid by Frank Cositore Jr. for \$172,000 and was not paid for within the time frame. Also 112.25-2.8.200 was also not paid for within the time frame for \$3100. We will go to the next bidder, which is Community Bank for the parcel at 112.25-2-10.100 for \$25,000 and the parcel at 112.25-2-8.200 for \$200. We will ask for the 15% up front and then the remaining balance in 45 business days.

Upon the motion of Trustee McKee with a second by Trustee Langdon and unanimously carried to go to the next person on the list.

Estimate for front counter security – We received an estimate from Superior Glass with speak holes and pass thru and without speak holes or pass thru. We will obtain two more quotes to compare with others.

Bid – Authorization to advertise four rolls of chain link fencing – There is some fencing at the Rec Park that is no longer needed for municipal use. We should send it out to bid. Trustee Dumas will get the dimensions and Trustee McKee suggested we advertise in the Free Trader as well.

Resolution 36-2019 – Tax Bill Adjustments

**VILLAGE OF MALONE
RESOLUTION NO. 36-2019**

TAX BILL WRITE OFFS

WHEREAS, the property located at Henry Badore Road in the Town of Malone was inadvertently listed on the Village Tax Rolls under the tax map no. 113.-2-37.300 and should be written off in the amount of \$59.20; and

WHEREAS, the property located at 218 Elm Street under the Village of Malone tax map no. 98.75-1-6.200 should be listed as tax exempt and should be written off in the amount of \$1998.90; and

WHEREAS, the property located at 345 West Main Street listed as tax map no. 112.24-6-13.100 had water and sewer re-levy in the amount of \$111.30 but this amount was collected before the tax bills were printed, so this amount should be written off; and

WHEREAS, the property located at 10 Willard Street listed as tax map no. 112.48-6-12 had water and sewer re-levy in the amount of \$111.30 but this amount was collected before the tax bills were printed, so this amount should be written off; and

WHEREAS, the property located at 96 & 98 Raymond Street listed as tax map no. 98.75-6-5 had water and sewer re-levy in the amount of \$276.00 but this amount was collected before the tax bills were printed, so this amount should be written off; and

NOW THEREFORE BE IT RESOLVED: The Village Board of Trustees agrees to remove the amounts listed above to the five parcels listed above.

MOTION MADE BY: Trustee Bonner

SECONDED BY: Trustee McKee

APPROVED BY BOARD OF TRUSTEES ON: June 24, 2019

Resolution 37-2019 – Notice of Benefits Rec Park Staff

**VILLAGE OF MALONE
RESOLUTION NO. 37-2019**

APPROVAL OF 2019-2020 NOTICE OF BENEFITS

NOW THEREFORE BE IT RESOLVED: The Village Board of Trustees approves the 2019-2020 Notice of Benefits for the Recreation Director and the Recreation Leader.

Motion Made By: Trustee Dumas

Seconded By: Trustee Bonner

Approved By Board of Trustees on: June 24, 2019

Resolution 38-2019 – Budgeted Agreements

**VILLAGE OF MALONE
RESOLUTION NO. 38-2019**

BUDGETED AGREEMENTS

BE IT RESOLVED that the Village of Malone Board of Trustees has determined funds from the General Fund for the fiscal year 2019-2020 for the following organizations:

American Legion Post 219 in the amount of \$700.00

Malone Garden Club in the amount of \$500.00

Malone Golden Age Club in the amount of \$500.00

Malone Chamber of Commerce in the amount of \$6,000.00

Malone Adult Center in the amount of \$6,000.00

Franklin County Historical and Museum Society in the amount of \$1,000.00

North Country Habitat for Humanity in the amount of \$2,000.00

Focus on Ferals in the amount of \$500.00

and that such agreements will be mailed out to the organizations to be signed by the treasurer or head of the organization and that the Village of Malone Board of Trustees authorizes the Mayor to sign the agreements and to disperse the checks to the appropriate organizations.

Motion Made By: Trustee Dumas

Seconded By: Trustee Langdon

Approved By Board of Trustees on: June 24, 2019

Resolution 39-2019 – Sexual Harassment Policy

**VILLAGE OF MALONE
RESOLUTION NO. 39-2019**

APPROVAL OF SEXUAL HARASSMENT POLICY

WHEREAS, on October 1, 2018 New York State issued its final guidance regarding the state's new anti-sexual harassment requirements; and

WHEREAS, all employers must adopt a policy and complete the training by October 9, 2019; and

NOW THEREFORE BE IT RESOLVED: The Village Board of Trustees approves the Sexual Harassment Policy as written to be reviewed annually. Each employee will be given a copy of this policy.

Motion Made By: Trustee Langdon

Seconded By: Trustee Bonner

Approved By Board of Trustees on: June 24, 2019

Resolution 40-2019 – FCLDC – Apply for Financial Assistance

VILLAGE OF MALONE RESOLUTION NO. 40-2019

Resolution by the Village of Malone approving and endorsing Franklin County Local Development Corporation in its application to NYS Homes and Community Renewal for funding under the New York Main Street Program

WHEREAS, the Franklin County Local Development Corporation (FCLDC) desires to apply for \$20,000 in financial assistance through the 2019 Consolidated Funding Application (CFA) under the New York Main Street (NYMS) Program; and

WHEREAS, FCLDC seeks funding on behalf of the Village of Malone to develop design guidelines to promote and guide the appropriate repair and renovation of building facades and storefronts in Downtown Malone; and

WHEREAS, the proposed funding will assist the Village of Malone with its downtown revitalization efforts and is an important readiness step for future NYMS funding; and

WHEREAS, the grant application requires that the applicant obtain the approval and endorsement of the governing body of the municipality in which the project will be located; and

NOW, THEREFORE, BE IT RESOLVED, that the Village of Malone approves and endorses the 2019 New York Main Street Program for assistance prepared and to be submitted by FCLDC and;

BE IT FURTHER RESOLVED, the Village of Malone will contribute the 5% cash match required for the project; and

BE IT FURTHER RESOLVED, the Village will develop a plan to adopt and implement the design guidelines when completed.

Motion Made By: Trustee Bonner

Seconded by: Trustee Langdon

Approved by the Board of Trustees on: 6/24/2019

Resolution 41-2019 – Charter Tax Bill

**VILLAGE OF MALONE
RESOLUTION NO. 41-2019**

FRANCHISE AGREEMENT

WHEREAS, Section 626(2) of the NY Real Property Tax Law provides that the person responsible for collecting the franchise fee shall deliver to your office a certificate showing the amount of the franchise fee paid for the year ending on the date set forth in the certificate; and

WHEREAS, upon receipt of the certificate, the law requires your office to enter a credit on the tax roll in the amount shown on the certificate; and

WHEREAS, Pursuant to Section 626, the Charter tax department has deducted municipal taxes on parcel ID#: 555.55-4-1 from their franchise fee in the amount of \$2365.95; and

NOW, THEREFORE BE IT RESOLVED: The Board of Trustees has agreed to adjust the following amount: \$2365.95 for the parcel number listed above.

Motion Made By: Trustee Bonner

Seconded By: Trustee McKee

Approved By Board of Trustees on: June 24, 2019

Resolution 42-2019 – Budget Amendment

**VILLAGE OF MALONE
RESOLUTION NO. 42-2019**

2018-2019 BUDGET AMENDMENT NO. 24

Related to the appropriation and/or transfer of funds:

NOW, THEREFORE BE IT RESOLVED: The Village Board of Trustees amends their Budget as follows:

\$170.17 from Account No. A1210.422 Mayor Telephone Services

As follows:

\$170.17 to Account No. A1320.440 Professional Services

\$1,350 from Account No. A1330.441 Tax Printing Services

\$27.00 from Account No. A1330.446 Tax Software Maintenance

As follows:

\$1,377.00 to Account No. A1420.440 Attorney Fees

Motion Made By: Trustee Dumas

Seconded By: Trustee McKee

Approved by Board of Trustees on 6/24/2019

TREASURER'S REPORT: Chips Revenue came in, a little more than we anticipated. \$156,483.93.

TRAINING: Chief Premo has been invited to attend Rural Chiefs of Police Opioid Workshop in Knoxville TN from July 30 to 31, 2019.

DPW REPORT: Sweeping done this week. We are working with DANC on the GIS. Sidewalk repair on Main Street. Started sidewalk list today. Working with Kenyon Pipeline. Watering flowers on Main Street, which look great. Prospect Street is still being worked on a bit, it is still one lane.

What do we do with debris on the streets? It is well past the time frame for pick up. Discussion ensued. Is this a code issue? Trustee McKee said he would not be opposed to having a trash pick up service in the Village. We need to get the word out that we have pick up two times a year and not continue to put stuff by the curb.

POLICE CHIEF: John Kissane has been approved by BOCES for Special Patrol Officer. We just need to approve it at the Village level.

Upon the motion of Trustee McKee with a second by Trustee Bonner and unanimously carried to approve the hiring of John Kissane for SPO.

Chief Premo has also received some applications for dispatcher. We will get them approved at the Civil Service level and then discuss.

NEXT MEETING: July 8, 2019 at 6:00 PM.

PUBLIC COMMENTS: Elizabeth Weissman was here tonight about Brown Street. The cycle continues. The sidewalk that DPW put in looks great. When is the court date for the neighbors? I want to keep on top of this. In your discussion about the debris, what are people doing putting stuff by the curb? There is a mattress on Cedar Street. The Code Office needs to stay on top of this.

EXECUTIVE SESSION:

For the purpose of employment matters:

Upon the motion of Trustee Dumas with a second by Trustee Bonner and unanimously carried to go into Executive Session at 7:40 PM.

Upon the motion of Trustee Bonner with a second by Trustee Dumas and unanimously carried to come out of Executive Session.

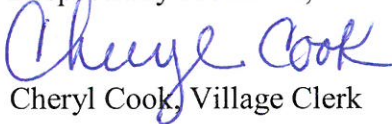
Upon the motion of Trustee Langdon with a second by Trustee McKee and unanimously carried to go into Regular Session.

Upon the motion of Trustee Dumas with a second by Trustee Bonner and unanimously carried to approve health insurance coverage for John Cook, Cheryl Cook, Village Clerk's spouse.

ADJOURNMENT:

Upon the motion of Trustee McKee to adjourn at 8:15 PM.

Respectfully submitted,


Cheryl Cook, Village Clerk