

At the Regular Meeting of the
Malone Village Board, held on
March 28, 2022, at 5:00PM at
343 West Main St. the following
were present:

Andrea Dumas	Mayor
Norman Bonner	Trustee
Matthew Boyea	Trustee
Archie McKee	Trustee
Brian Langdon	Trustee

Also in Attendance:

Kristine Lashway, Village Treasurer
Rebahka Scaccia, Village Clerk
Steve Fredette, DPW Supervisor
Chief Premo
Dr. Martin

Brian Lamondie, Code Officer
Alex Violo, Telegram
Dave Rohe, DANC
Tom Schulz

Mayor Dumas opened the regular meeting at 5:00PM.

APPROVE THE MINUTES OF THE REGULAR MEETING 03/14/2022

Upon the motion of Trustee Bonner with a second by Trustee Boyea and unanimously carried to approve the minutes as presented and placed on file.

APPROVE THE MINUTES OF THE WORK SESSION 03/16/2022

Upon the motion of Trustee McKee with a second by Trustee Boyea and unanimously carried to approve the minutes as presented and placed on file.

APPROVE THE MINUTES OF THE WORK SESSION 03/25/2022

Upon the motion of Trustee Bonner with a second by Trustee McKee and unanimously carried to approve the minutes as presented and placed on file.

TREASURER'S REPORT

PAY BILLS:

Fund	Amount	# of Bills Audited
DPW Building Capital Project	\$ 337,439.13	5

General/Sewer/Water	\$ 218,430.16	63
Joint Recreation Fund	\$ 10,242.93	5
Trust & Agency	\$ 149,561.15	12
Grand Total	\$ 715,673.37	85

Upon the motion of Trustee McKee with a second by Trustee Bonner and unanimously carried to approve the bills and place on file.

Trustee McKee noted that the ticket receipt left by the fuel company is still not registering a date and time on the receipt for the delivery. Apparently the kerosene truck does not have an adequately functioning ticket system. Village personnel has made several attempts to have the company remedy the situation to no avail. This cannot continue.

➤ **Resolution 34-2022 – 2021-2022 Budget Amendment No. 21**

**VILLAGE OF MALONE
RESOLUTION NO. 34-2022
2021-2022 BUDGET AMENDMENT NO. 21**

Related to the appropriation and/or transfer of funds:

NOW, THEREFORE BE IT RESOLVED: The Village Board of Trustees amends their Budget as follows:

\$619.99 from Account No. A511S Appropriated State Forfeiture Fund Reserve

As Follows:

\$619.99 to Account No. A3120.491RS Other Expenses – State Forfeiture – Internet Hot Spot for PD Trainees

\$5,000.00 from Account No. A9050.800 Unemployment Insurance

\$900.00 from Account No. A9040.800 Workers Compensation

As Follows:

\$5,000.00 to Account No. 5142.160 Snow Removal Wages

\$400.00 to Account No. A5142.142 Snow Shift Differential

\$500.00 to Account No. A5142.165 Snow Stand-By Pay

\$2,289.90 from Account No. G9901.500 WWTP Ban Debt

As Follows:

\$1,520.73 to Account No. G1910.430 Unallocated Insurance

\$150.00 to Account No. G8120.162 Sewer Department Shift Differential

\$619.17 to Account No. G8130.459 Sewer Plant Systems Repairs

Increase Revenue Code A1081.40 – St. Lawrence Gas Pilot by \$4,941.48

Increase Revenue Code A1255.00 – Clerk Fees by \$300.00

Increase Revenue Code A1560.10 – Safety Inspections – Rentals by \$5,000.00

Increase Appropriation Code A5182.420.30 - Electric Service Lighting District by \$4,941.48
Increase Appropriation Code A7110.420.20 – Electric Service Memorial Park by \$300.00
Increase Appropriation Code A1420.440 – Attorney Fees by \$5,000.00

\$11,282.50 from Account No. A9060.800 General Fund Health Insurance

As Follows:

\$11,282.50 to Account A1420.440 Attorney Fees (Journal Entry needed for CM Attorney Fees)

\$1,645.83 from Account No. G1990.00 Sewer Contingency

\$2,000.00 from Account No. G8120.160 Sewer Department Wages

As Follows

\$1,520.83 to Account G1910.430 Sewer Unallocated Insurance

\$125.00 to Account G8120.162 Sewer Shift Differential

\$985.49 to Account G8130.459 Sewer Plant System Maintenance/Repairs (Boiler Repairs)

\$1,014.51 to Account G8130.461 Sewer Plant Equipment Repairs (Belt)

Motion Made By: Trustee Bonner

Seconded By: Trustee Boyea

Approved by Board of Trustees on 3/28/2022

POLICE CHIEF'S REPORT

➤ Monthly Report Submitted

Received and placed on file.

➤ Special Patrol Officer Retirement Letter

Upon the motion of Trustee Boyea with a second by Trustee McKee and unanimously carried to accept the retirement letter from Special Patrol Officer Donna Savage.

DPW REPORT

➤ DANC – February 2022 Monthly Status Report

Received and placed on file.

➤ Barton & Loguidice WWTP Leachate Pre-Treatment Study Updated Contract

**VILLAGE OF MALONE
RESOLUTION 35-2022**

AUTHORIZATION TO SIGN MODIFIED AGREEMENT WITH BARTON & LOGUIDICE FOR USDA RURAL DEVELOPMENT WASTEWATER TREATMENT PLANT LEACHATE PRE-TREATMENT PRE-PLANNING GRANT

WHEREAS, the Village of Malone had previously authorized the mayor to sign an agreement with Barton & Loguidice for the Wastewater Treatment Plants Leachate Pre-Treatment Pre-Planning Grant with Rural Development; and

WHEREAS, Barton & Loguidice has reduced the originally agreed upon cost for the Pre-Planning assessment;

NOW THEREFOR BE IT RESOLVED: The Village Board of Trustees does hereby authorize the mayor to sing the modified agreement with Barton & Loguidice at a cost of \$24,950.00.

Motion Made By: Trustee Bonner

Seconded By: Trustee McKee

Approved By Board of Trustees On: March 28, 2022

➤ **Napoli Shkolnik PLLC – Retainer Agreement -- TABLED**

➤ **2021 Annual Drinking Water Quality Report**

Dave Rohe with DANC presented the 2021 Annual Drinking Water Quality Report to the Village Board. Village of Malone has outstanding drinking water. The report is on file with the Village Clerk, has been posted in the Telegram and mailed to every Water customer.

➤ **DOCCS Agreement – TABLED**

➤ **DPW Report as of 3/28/2022**

1. Duane Street Sewer repair
2. Hot patching West and East end
3. Tree removal Jones St. Elm St. and College St.
4. Thawed numerous storm drains throughout the Village
5. Thawed sewer line at 139 Cedar St.
6. Started picking up brush around the Village

Mayor Dumas noted that there would be two (2) BOCES students coming to assist the DPW for the spring on a student work program.

CODE REPORT

- **Building Permit Activity Report and Violation Activity Report for 03/15/22 – 03/28/22**

Reports noted and placed on file.

- **TAP Industries Up-Date**

Code officer met with the NYS DEC on behalf of the Attorney General's office at the TAP location. The AG's Office is requiring a 26' wide fire access road be installed at the facility within the next 14 days. They are also requiring a fire hydrant be installed on the property. Their license has been suspended for taking more items in. They have been found in violation of this suspension. The DEC is notifying the AG's office.

CORRESPONDENCE

- **Friends of the North Country – CDBG 690HR110-20 – Monthly Update and Payment Application #1**

VILLAGE OF MALONE RESOLUTION 36-2022

APPROVAL OF FRIENDS OF THE NORTH COUNTRY PAYMENT APPLICATION #1 FOR CDBG GRANT IMPLEMENTATION

WHEREAS, the Village of Malone has contracted with the Friends of the North Country to manage and implement the CDBG Grant program; and

WHEREAS, Friends of the North Country has submitted payment application #1 for a disbursement of funds in the following amounts: \$9,526.45 for program activity (housing rehab), \$1,509.51 for program delivery; and \$587.56 for program administration;

NOW THEREFOR BE IT RESOLVED: The Village Board of Trustees does hereby approve payment application #1 for the CDBG program in the amount of \$11,623.52.

Motion Made By: Trustee McKee

Seconded By: Trustee Langdon

Approved By Board of Trustees On: March 28, 2022

- **RealTerm Energy – TABLED**
- **US Census Bureau Partnership**

Upon the motion of Trustee Bonner with a second by Trustee Boyea and unanimously carried to continue the Village of Malone's partnership with the US Census Bureau in the non-census years.

➤ **American Legion Auxiliary Unit 219 – Poppy Days Letter**

**VILLAGE OF MALONE
RESOLUTION 37-2022**

**RECOGNITION OF THE MALONE AMERICAN LEGION AUXILLIARY UNIT
#219 POPPY DAYS**

WHEREAS, the poppies are a sign of remembrance dating back to World War I and represent a vow to never forget; and

WHEREAS, the more than 25,000,000 poppies made by disabled veterans are distributed on the streets under the supervision of the American Legion Auxiliary, by approximately 125,000 volunteer workers; and

WHEREAS, annually, the American Legion Auxiliary, holds Poppy Days at various locations throughout the Village; and

WHEREAS, 100% of the profits from the poppy distribution goes to relief for servicemen and servicewomen and their families;

NOW, THEREFORE, BE IT RESOLVED that the Mayor of the Village of Malone, County of Franklin, State of New York, hereby recognizes that the Malone American Legion Auxiliary #219 Poppy Days will be held on May 19, 20 and 21, 2022 in the Village of Malone, to honor and support all of our Veterans.

Motion Made By: Trustee Langdon

Seconded By: Trustee Bonner

Approved by Board of Trustees on: March 28, 2022

SIDEWALK APPLICATION

➤ **134 Park Street – Alice Hyde Dental Clinic/Urgent Care**

Upon the motion of Trustee Bonner with a second by Trustee Langdon and unanimously carried to approve the application for a Drive Apron at 134 Park Street.

OLD BUSINESS

➤ **ArborPro Inc. Tree Management Plan – TABLED**

NEW BUSINESS

➤ **Presentation of the 2022-2023 Tentative budget by Village Clerk**

Village Clerk Scaccia presented the Village Board with the Tentative 2022-2023 Village Budget for their review and consideration. The Tentative 2022-2023 Budget will be presented to the Village Residents at a Public Hearing on April 11, 2022 at 5:00PM.

➤ **Authorization to Hire Front Counter Account Clerk**

**VILLAGE OF MALONE
RESOLUTION 38-2022**

AUTHORIZATION TO HIRE FULL-TIME FRONT COUNTER ACCOUNT CLERK

WHEREAS, the Village of Malone wishes to hire a full-time, front counter Account Clerk for the offices at 343 West Main Street; and

WHEREAS, Sherri McDonald has previously held and owns the position of Account Clerk within Franklin County and has submitted a letter of interest in being reinstated in this title with the Village of Malone;

NOW, THEREFORE, BE IT RESOLVED the Village of Malone Board of Trustees authorizes the hiring of Sherri McDonald as of April 11, 2022, as a full-time, front counter Account Clerk.

Motion Made By: Trustee Langdon

Seconded By: Trustee McKee

Approved By Board of Trustees on: March 28, 2022

NEXT MEETING:

- Regular Board Meeting – April 11, 2022 at 5:00PM. Next Work Session is Saturday, April 2, 2022 at 8:30AM Budget Discussions.

PUBLIC COMMENTS

Tom Schulz asked if there was an updated list of open Building Permits. Clerk will email the updated list.

EXECUTIVE SESSION

Upon the motion of Trustee Bonner with a second by Trustee McKee and unanimously carried to go into Executive Session on a Contractual Issue.

Upon the motion of Trustee McKee with a second by Trustee Langdon and unanimously carried to come out of Executive Session.

Upon the motion of Trustee McKee with a second by Trustee Langdon and unanimously carried to go back into Regular Session.

ADJOURNMENT

Upon the motion of Trustee McKee with a second by Trustee Bonner and unanimously carried to adjourn the meeting at 6:22PM.

Respectfully submitted,


Rebahka Scaccia, Village Clerk