

At the Regular Meeting of the
Malone Village Board, held on
December 12, 2022, at 6:00PM at
343 West Main St. the following
were present:

Andrea Dumas	Mayor
Norman Bonner	Trustee
Archie McKee	Trustee
Matthew Boyea	Trustee
Brian Langdon	Trustee

Excused Absence:

Christopher Premo, Chief of Police

Also in Attendance:

Rebahka Scaccia, Village Clerk
Steve Fredette, DPW Supervisor
Dr. Calvin Martin
Natalie Richards

Kristine Lashway, Treasurer
Brian Lamondie, Code Officer
Alex Violo, Telegram

Mayor Dumas called the meeting to order at 6:01PM.

Pledge of Allegiance

APPROVE THE MINUTES OF THE REGULAR MEETING

11/28/2022

Upon the motion of Trustee Bonner with a second by Trustee McKee and unanimously carried to approve the minutes and place on file.

APPROVE THE MINUTES OF THE ORGANIZATIONAL MEETING

12/05/2022

Upon the motion of Trustee Boyea with a second by Trustee Langdon and unanimously carried to approve the minutes and place on file.

APPROVE THE MINUTES OF THE WORK SESSION

12/05/2022

Upon the motion of Trustee McKee with a second by Trustee Bonner and unanimously carried to approve the minutes and place on file.

TREASURER’S REPORT

PAY BILLS:

Fund	Amount	# of Bills Audited
General/Sewer/Water	\$ 436,588.15	56
Joint Recreation Fund	\$ 295.82	2
Trust & Agency	\$ 141,887.45	11
Grand Total	\$ 578,771.42	69

Trustee McKee asked that all Village staff be mindful to turn off lights when not in a room.

Mayor Dumas suggested having motion sensitive light switches installed in all rooms.

Upon the motion of Trustee McKee with a second by Trustee Bonner and unanimously carried to approve the bills and place on file.

➤ **Resolution 224-2022 – 2022-2023 Budget Amendment No. 13**

**VILLAGE OF MALONE
RESOLUTION NO. 224-2022
2022-2023 Budget Amendment No. 13**

Related to the appropriation and/or transfer of funds:

Now, therefore be it resolved: The Village Board of Trustees amends their Budget as follows:

FROM	Registrar Wages	A4020.150	\$ 1,752.03
TO	Village Clerk	A1410.150	\$ 1,752.03
	*Coding correction		
FROM	Demo of Buildings Wages	A3650.160	\$ 964.27
TO	Admin Building Maintenance	A1610.460	\$ 500.00
TO	Police Traffic Control	A3310.410.20	\$ 464.27
FROM	Demo Buildings Purchased Services	A3650.440	\$ 10,000.00
TO	Officer OT Wages	A3120.161	\$ 10,000.00
FROM	Water Regular Wages	F8340.160	\$ 5,000.00

TO	Purchased Services *Wright-Pierce Engineering	F8340.440	\$ 5,000.00
FROM	State Forfeiture Fund Reserve	A511S	\$36.99
TO	Other Expenses - State Fort. *Adirondack Hardware PO #23-00950	A3120.491RS	\$36.99
FROM	Federal Forfeiture Fund Reserve	A511F	\$500.00
TO	Other Expenses - Federal Fort. *Drug Buy PO # 23-00911	A3120.490R	\$500.00

Motion Made By: Trustee Langdon
 Seconded By: Trustee McKee
 Approved by Board of Trustees on: December 12, 2022

➤ **Resolution 225-2022 – Updated Westelcom Agreement for DPW Garage**

**VILLAGE OF MALONE
 RESOLUTION NO. 225-2022**

**APPROVAL OF UPDATED PRICING FOR MONTHLY WESTELCOM SERVICE TO
 DPW GARAGE**

WHEREAS, the Village Board of Trustees previously approved a monthly cost of \$236.13 for 36 months for Westelcom’s service at the new DPW Building; and

WHEREAS, Westelcom has submitted an updated pricing contract at a lower monthly rate;

NOW THEREFORE BE IT RESOLVED: the Village Board of Trustees authorizes the signing of Westelcom’s agreement for the DPW Garage at the reduced rate of \$189.14 per month.

Motion Made By: Trustee Langdon
 Seconded By: Trustee Boyea
 Approved By Board of Trustees on: December 12, 2022

➤ **Resolution 226-2022 – Authorization to Go Out to Bid for Diesel**

**VILLAGE OF MALONE
 RESOLUTION NO. 226-2022**

AUTHORIZATION TO GO OUT TO BID FOR DIESEL CONTRACT

WHEREAS, the Village of Malone has utilized the State Contract for Diesel for several years; and

WHEREAS, New York State received no contract bid from any Diesel dealer in the North Country; and

WHEREAS, the Village cannot adequately operate their fleet without Diesel;

NOW, THEREFORE BE IT RESOLVED: The Board of Trustees has authorized going out to bid for Diesel.

Motion Made By: Trustee McKee

Seconded By: Trustee Boyea

Approved By Board of Trustees on: December 12, 2022

➤ **Water Meter Project**

Treasurer Lashway noted that there are still several properties that have not installed the mandatory water metes under the meter project. The Village Board would like a strongly worded letter sent to each location providing a 14 days' notice, to be accompanied by a violation letter from the Code Office.

POLICE CHIEF'S REPORT

➤ **Retirement Letter from Sgt. Robert Fountain**

Final retirement date of December 31, 2022. The Board of Trustees congratulates Sgt. Fountain on a wonderful career and thanks him for his dedicated 20 years of service to the Village of Malone.

DPW REPORT

➤ **DPW Report as of 12/12/2022**

1. Finished last run of leaf and brush pick-up
2. Hung all Christmas decorations
3. Trimmed and cleaned downed trees around the Village
4. First plowing of the winter season

➤ **Retirement Letter from Working Foreman Scott Gavin**

Final retirement date of January 31, 2023. The Board of Trustees congratulates Scott Gavin on a wonderful career and thanks him for his dedicated 28 years of service to the Village of Malone.

- **Resolution 227-2022 Approval to Promote Kevin Robare to Street Maintenance Supervisor on February 1, 2023**

**VILLAGE OF MALONE
RESOLUTION NO. 227-2022**

APPROVAL TO PROMOTE MEO KEVIN ROBARE TO STREET MAINTENANCE SUPERVISOR 2.1.2023

WHEREAS, DPW MEO Kevin Robare has excelled in his work with the Village Public Works Department; and

WHEREAS, a Street Maintenance Supervisor position will become available upon the coming retirement of a DPW Working Foreman, on February 1, 2023;

NOW THEREFORE BE IT RESOLVED: The Village Board of Trustees approves the promotion of Kevin Robare to the title of Street Maintenance Supervisor.

BE IT FURTHER RESOLVED, this Resolution will be effective beginning the February 1, 2023.

Motion Made By: Trustee Boyea
Seconded By: Trustee Langdon
Approved By Board of Trustees on: December 12, 2022

CODE REPORT

- **Building Permit Activity Report and Violation Activity Report for 11/29/22 – 12/12/22**

Reports noted and placed on file.

- **Change of Occupancy – 10-14 Elm Street from Business to Small Assembly**

Upon the motion of Trustee Bonner with a second by Trustee Langdon and unanimously carried to approve the Change of Occupancy for the property located at 10-14 Elm Street from a Business to a Small Assembly.

- **Resolution 228-2022 Approval of Warming Hut Roof Replacement Project Contract Change Order #1**

VILLAGE OF MALONE

RESOLUTION NO. 228-2022

APPROVAL OF WARMING HUT ROOF REPLACEMENT PROJECT CONTRACT CHANGE ORDER #1

WHEREAS, the Village of Malone accepted a bid from Tim Leahy Construction Inc. for the repair and reconstruction of the Civic Center’s Warming Hut Roof; and

WHEREAS, during the project additional, undocumented issues with the existing roof and chimney were discovered by the contractor; and

WHEREAS, the following scope of work changes to the Warming Hut Roof Replacement Project have been put forward, at an additional cost of \$4,953.30:

Install New Metal Chimney

- Cut hole in ceiling next to existing block chimney
- Frame in for a ceiling support for new chimney
- Install new 6” stainless steel metal chimney
- Elbow the chimney in the attic
- Cut hole in exterior gable end wall
- Install the chimney through the wall and up above the roof
- Install chimney roof support
- Install stainless cap
- Install the pipe from the boiler to the new chimney
- Remove the existing pipes from the boiler to the masonry chimney
- Clean up

NOW THEREFORE BE IT RESOLVED: The Village Board of Trustees hereby authorizes Change Order #1 for the Warming Hut Roof Replacement Project in the amount of \$4,953.30.

Motion Made By: Trustee Boyea

Seconded By: Trustee Bonner

Approved By Board of Trustees On: December 12, 2022

- **Resolution 229-2022 Approval of Warming Hut Roof Replacement Project Contract Change Order #2**

**VILLAGE OF MALONE
RESOLUTION NO. 229-2022**

APPROVAL OF WARMING HUT ROOF REPLACEMENT PROJECT CONTRACT CHANGE ORDER #2

WHEREAS, the Village of Malone accepted a bid from Tim Leahy Construction Inc. for the repair and reconstruction of the Civic Center’s Warming Hut Roof; and

WHEREAS, during the project additional, undocumented issues with the existing roof and chimney were discovered by the contractor; and

WHEREAS, the following scope of work changes to the Warming Hut Roof Replacement Project have been put forward, at an additional cost of \$3,720.02:

Added Rafter Length

- Added rafter length to new roof because of the way the existing metal building was built had to go from 16ft rafter to 16ft-9” so had to use 20ft rafters because of stock
- Remove existing wall metal to install a 2x6 nailer to hold the metal siding
- Replace 4ft of rotted top plate
- Replace 6 rafter ends because of rot
- Remove existing 4 feet of roof boarding at the eaves because of shingles melted into the ice and water barrier; shingles couldn’t be removed
- Re-nail existing roof boarding
- Install proper vents for air flow into the attic
- Clean up and haul to landfill

NOW THEREFORE BE IT RESOLVED: The Village Board of Trustees hereby authorizes Change Order #2 for the Warming Hut Roof Replacement Project in the amount of \$3,720.02.

Motion Made By: Trustee Bonner

Seconded By: Trustee Boyea

Approved By Board of Trustees On: December 12, 2022

- **Malone Civic Center Piping and Compressor Project Quotes – TABLED**

CORRESPONDENCE

- **Friends of the North Country – CDBG Grant Project Update**

Update noted and placed on file.

UNFINISHED BUSINESS

- **Ambulance District Discussion – TABLED**

NEW BUSINESS

➤ **No New Business**

NEXT MEETING:

- Public Hearing/Regular Board Meeting – Wednesday, December 28, 2022, at 5:00PM.
Next Work Session TBD.

PUBLIC COMMENTS

No public comments.

ADJOURNMENT

Upon the motion of Trustee McKee with a second by Trustee Langdon and unanimously carried to adjourn the meeting at 7:31 PM.

Respectfully submitted,


Rebahka Scaccia, Village Clerk