

At the Regular Meeting of the Malone Village Board,
held on May 11, 2020 at 1:00 PM via teleconference, the
following were dialed in:

| | |
|---------------|---------|
| Andrea Dumas | Mayor |
| Archie McKee | Trustee |
| Norman Bonner | Trustee |
| Matthew Boyea | Trustee |

Also in attendance:
Cheryl Cook, Village Clerk
Rebaha Scaccia, Village Clerk
Kristine Lashway, Treasurer
EJ Conzola, Telegram
Tom Schultz

Excused Absence:
Brian Langdon, Trustee
Chief Premo, Police
Gerald Fisher, DPW

APPROVE THE MINUTES OF THE REGULAR MEETING: 04/27/2020

Upon the motion of Trustee Bonner with a second by Trustee McKee and unanimously carried to approve the minutes as presented and placed on file.

APPROVE THE MINUTES OF THE SPECIAL MEETING: 04/29/2020

Upon the motion of Trustee Boyea with a second by Trustee Bonner and unanimously carried to approve the minutes as presented and placed on file.

APPROVE THE MINUTES OF THE SPECIAL MEETING: 05/04/2020

Upon the motion of Trustee McKee with a second by Trustee Boyea and unanimously carried to approve the minutes as presented and placed on file.

APPROVE THE MINUTES OF THE SPECIAL MEETING: 05/05/2020

Upon the motion of Trustee Boyea with a second by Trustee Bonner and unanimously carried to approve the minutes as presented and placed on file.

PAY BILLS:

| Fund | Amount | # of Bills Audited |
|----------------------|----------------------|---------------------------|
| General/Sewer/Water | \$ 60,023.27 | 66 |
| Joint Recreation | \$ 103.83 | 5 |
| State Grant Fund | \$ 2,635.00 | 1 |
| Trust & Agency | \$ 100,974.38 | 6 |
| WWTP Capital Project | \$ 4,857.50 | 1 |
| Grand Total | \$ 168,593.98 | 79 |

Upon the motion of Trustee McKee with a second by Trustee Bonner, and unanimously carried to approve the bills as presented and placed on file.

CORRESPONDENCE:

Village of Malone Housing Authority – Board of Commissioners – Patrick Lyng, Executive Director wrote with regards to two of their current Board of Commissioners' terms of office expiring at the end May 2020. Mr. Lyng is requesting that the Village Board of Trustees approve the reappointment of Margaret Cardinal and Frank Fisher for another term.

Upon the motion of Trustee McKee with a second by Trustee Boyea and unanimously carried to approve the reappointment of Mrs. Margaret Cardinal and Mr. Frank Fisher for another term.

Dan Snyder & Deceil Moore – 17 3rd Street, Malone – Writing to state that the home at 17 3rd Street is a single-family residence and has been since before they purchased the home in May 2017. They have been paying for three units of sewage and should only be paying for one. This letter is to serve as notification to correct those charges in the future. Since the status for the property was not changed with the Village will it affect the property taxes?

Upon the motion of Trustee Bonner with a second by trustee McKee and unanimously carried to adjust the Billing Account at 17 3rd Street to a flat rate water and one (1) sewer account.

Treasurer Lashway to make the necessary adjustments and notify the landowners of the Boards decision.

Town of Tupper Lake – Resolution # 11-2020 –Resolution authorizing town supervisor to sign a contract for shared highway services on behalf of the town.

Mayor Dumas to send the Town of Tupper Lake a memo to add Mayor to the document.

SIDEWALK APPLICATION:

19 Clay Street – Dr. Calvin Martin

Upon the motion of Trustee Boyea with a second by Trustee Bonner and unanimously carried to grant this application.

105 Academy Street – Robert King

Upon the motion of Trustee Boyea with a second by Trustee McKee and unanimously carried to grant this application.

WATER SERVICE APPLICATION:

113 County Route 24 – Daniel and Brandyn Prairie – Prairie's Orchard

Upon the motion of Trustee Boyea with a second by Trustee McKee and unanimously carried to approve the water service application.

ALCOHOLIC BEVERAGE LICENSE APPLICATION:

MCM Development Malone LLC – 399-403 E Main Street

Upon the motion of Trustee McKee with a second by Trustee Boyea and unanimously carried to approve the Alcoholic Beverage License application.

NEW BUSINESS:

Appointment of Scott Davis to the Rec Park Commission

Upon the motion of Trustee McKee with a second by Trustee Bonner and unanimously carried to approve the appointment of Scott Davis to the Rec Park Commission.

Acceptance of Cheryl Cook Retirement Letter

Upon the motion of Trustee Bonner with a second by Trustee McKee and unanimously carries to accept the Retirement Letter from Cheryl Cook.

AES – DPW Facilities Project Cost Estimate Summary

A discussion was held concerning the Project cost estimate that had been submitted, the amount of the BOND the Village would seek and the forward time-line of the project.

Resolution 32-2020 – Approval of Amended DPW Facilities Project Cost Estimate and Forward Movement of Project

**VILLAGE OF MALONE
RESOLUTION 32-2020**

APPROVAL OF THE AMENDED DPW FACILITIES PROJECT OPTION ‘E’ SCHEMATIC PHASE COST ESTIMATE AND FORWARD MOVEMENT OF THE PROJECT

WHEREAS, the Village of Malone (Village) is the Owner of the Department of Public Works (DPW) Facilities Project (“Project”); and

WHEREAS, AES Northeast, PLLC, has been retained by the Village to prepare design Contract Documents for the proposed Project, and to assist the Village with bidding the Project in accordance with General Municipal Law; and

WHEREAS, the Village Board has been presented with an Amended Option ‘E’ Schematic Phase Cost Estimate Survey for the “Project”; and

NOW, THEREFORE, BE IT RESOLVED, that the Village Board accepts the Cost Estimate Survey as presented and approves the forward motion of the “Project”.

Motion Made By: Trustee McKee

Seconded By: Trustee Boyea
Approved By Board of Trustees On: May 11, 2020

Resolution 33-2020 – Approval of Recreational Park Seasonal Staff

**VILLAGE OF MALONE
RESOLUTION NO. 33-2020**

APPROVAL OF RECREATIONAL PARK SEASONAL STAFF

WHEREAS, Pursuant to Chapter 43, the Village of Malone embodied the terms of an informal agreement executed between the Town of Malone and Village of Malone on January 20, 1969, establishing a Joint Recreation Commission pursuant to Article XIII of the General Municipal Law; and

WHEREAS, the Joint Recreation Commission was given the powers and duties to equip, operate and maintain playgrounds and neighborhood recreation centers; and

WHEREAS, employees hired to operate and maintain playgrounds are employees of the Village of Malone; and

WHEREAS, the Recreation Director/Rec Commission has provided recommendations for the hiring of summer help; and

NOW THEREFORE BE IT RESOLVED: The Village Board of Trustees approves the hiring of following staff members for the 2020 Recreational Park Summer season at the rate indicated pending all certifications, working papers, pre-employment physicals and approval from Civil Service.

| <u>Name</u> | <u>Title</u> | <u>Rate of Pay</u> |
|-------------------|-------------------------|--------------------|
| Donald J. Snyder | Rec. Maintenance Worker | \$14.28 |
| Jennifer Hathaway | Rec Leader/Director | \$9,000 |
| Kevin St. Hilaire | Assistant Rec Leader | \$9,000 |

Motion Made By: Trustee McKee
Seconded By: Trustee Boyea
Approved By Board of Trustees on: May 11, 2020

Resolution 34-2020 – Rec Park Mowing Bid – REJECTED

**VILLAGE OF MALONE
RESOLUTION NO. 34-2020**

AUTHORIZATION TO CONTRACTUAL REC PARK MOWING BID

WHEREAS, the Village of Malone (the “Village”) solicited bids for contractual mowing for the Malone Memorial Recreational Park for the fiscal year 2020-2021; and

WHEREAS, one bid was received and opened on May 6, 2020 at 12:00 PM; and

NOW THEREFORE BE IT RESOLVED: The Village Board of Trustees **REJECTS** the bid from Saint Bros. Lawn Care in the amount of \$24,500.00.

Motion Made By: Trustee McKee

Seconded By: Trustee Boyea

REJECTED By Board of Trustees on: May 11, 2020

Resolution 35-2020 – Air Monitoring Bid – 14 Harison Place

**VILLAGE OF MALONE
RESOLUTION NO. 35-2020**

AIR MONITORING SERVICES – 14 HARISON PLACE BID AWARD

WHEREAS, bids were solicited for asbestos demolition air monitoring of 14 Harison Place, Village of Malone; and

WHEREAS, four bids were received; and

NOW THEREFORE BE IT RESOLVED: The Village Board of Trustees awards the bid for asbestos abatement air monitoring of 14 Harison Place to Green 2 Green Consulting, LLC in the amount of \$560.58 per day upon completion of the project.

Motion Made By: Trustee McKee

Seconded By: Trustee Boyea

Approved By Board of Trustees on: May 11, 2020

**Resolution 36-2020 – Demolition of Asbestos Contained Building – 14 Harison Pl. -
REJECTED**

**VILLAGE OF MALONE
RESOLUTION NO. 36-2020**

DEMOLITION OF ASBESTOS CONTAINED BUILDING– 14 HARISON PLACE BID AWARD

WHEREAS, bids were solicited for the demolition of 14 Harison Place, Village of Malone;

WHEREAS, four bids were received;

WHEREAS, it was determined that additional information concerning the property is needed to move forward with the demolition; and

NOW THEREFORE BE IT RESOLVED: The Village Board **REJECTS** all four bids received; and

BE IT FURTHER RESOLVED: The Village Board of Trustees agrees that further information should be solicited pertaining to the demolition scope of the property and then put out to bid with an amended scope.

Motion Made By: Trustee McKee

Seconded By: Trustee Bonner

REJECTED By Board of Trustees on: May 11, 2020

Resolution 37-2020 – Budget Amendment

**VILLAGE OF MALONE
RESOLUTION NO. 37-2020
2019-2020 BUDGET AMENDMENT NO. 21**

Related to the appropriation and/or transfer of funds:

NOW, THEREFORE BE IT RESOLVED: The Village Board of Trustees amends their Budget as follows:

Increase Revenue Code A2260.10 Police Services DWI by \$1,370.76

Increase Appropriation Code A3120.161.01 Police Officer Salaries by \$1,370.73

\$400 from Account No. A5142.440 Snow Removal Purchased Services

As Follows:

\$400 to Account No. A5140.463 Brush & Leaf Diesel

\$2,833.42 from Account No. A1440.440 Engineering

As Follows:

\$1,333.42 to Account No. A1010.150 Trustee Salaries

\$1,500 to Account No. A5182.420.30 Electric Service – Lighting District

\$300 from Account No. A1620.463 Fuel 343 Main Street

As Follows:

\$300 to Account No. A3120.161 Police Officers Out of Title Work

\$2,290 from Account No. A5110.463 Streets Diesel

As Follows:

\$2,290 to Account No. A5010.150.01 Public Works Supervisor Pay

\$1,360 from Account G1990 Sewer Fund Contingency

As Follows:
\$1,360 to Account No. G8110.160.01 Sewer Admin Wages

Motion Made By: Trustee McKee
Seconded By: Trustee Bonner
Approved by Board of Trustees on: May 11, 2020

Resolution 38-2020 – Approval of Funds Transfer for Mill Park Project

**VILLAGE OF MALONE
RESOLUTION NO. 38-2020
2019-2020 BUDGET AMENDMENT NO. 22**

Related to the appropriation and/or transfer of funds:

NOW, THEREFORE BE IT RESOLVED: The Village Board of Trustees amends their Budget as follows:

\$,1,500 from Account No. A1990 General Fund Contingency
As Follows:
\$1,500 to CE8689 Mill Park, Salmon River Project

Motion Made By: Trustee Bonner
Seconded By: Trustee Boyea
Approved by Board of Trustees on: May 11, 2020

TREASURER’S REPORT: Mill Park line item is out of money. Treasurer requested a resolution to approve a transfer of \$1,500 from the General Fund to the Mill Park Project to cover the remaining costs, to be reimbursed by the State Grant. (See Resolution above)

CODE REPORT:

Notice of Adoption Rules Amending and Updating the Uniform Code and Energy Code

Upon the motion of Trustee Boyea with a second by Trustee Bonner and unanimously carried to accept the new 2020 Code.

An informational sheet pertaining to the new code from the Code Officer, Bob Rowe, will be made available via the Village Website.

DPW REPORT: DPW staff is busy with Spring and Summer work, including street sweeping, sidewalk repairs, leaf and debris cleanup, fire hydrants, sewer lines and garage work.

NEXT MEETING: Tuesday, May 26, 2020 at 3:00 PM via tele-conference. Tuesday Work Sessions, 9:00am – Resuming May 19, 2020.

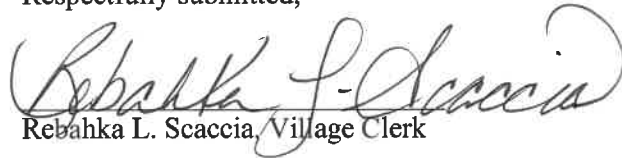
PUBLIC COMMENTS: Tom Shultz addressed the Board. He stated he would miss Cheryl Cook and thanked her for her many years of service to the Village. He thanked the Board for their consideration of his letter in reference to the water meter at 118 Webster Street. He raised a thought about the future financial forecast and inquired about the feasibility of Municipal Bonds. Tom also offered to design the Logo for the newly renovated park near the Salmon River at the corner of Duane and Harison.

EXECUTIVE SESSION:

ADJOURNMENT:

Upon the motion of Trustee Boyea to adjourn the meeting at 2:48 PM.

Respectfully submitted,

A handwritten signature in cursive script, reading "Rebahka L. Scaccia". The signature is written in black ink and is positioned above the printed name of the signatory.

Rebahka L. Scaccia, Village Clerk