

**FENCE PERMIT APPLICATION
VILLAGE OF MALONE**

343 WEST MAIN STREET
MALONE, NY 12953
code@villageofmalone-ny.com
Phone: 518-483-4570/Fax: 518-481-6737

FOR OFFICE USE ONLY	
Tax Map ID #:	_____ - _____ - _____
Application #	_____ Permit #: _____
Invoice #	_____ PAYMENT METHOD _____
PERMIT FEE \$	_____ DATE PAID ____/____/____
RECEIVED BY	_____

Application is hereby made to the Building Inspector for the issuance of a Building and Zoning Permit pursuant to the Village of Malone Zoning Ordinance and the 2020 International Codes as adopted by New York State for the construction of buildings, structures, renovations, alterations, demolitions, fences, electrical, change in use, and pools.

**ALL WORK IS TO BE PERFORMED UNDER REQUIREMENTS OUTLINED
IN EXECUTIVE ORDER LISTED HERE.**

<https://esd.ny.gov/guidance-executive-order-2026>

Note: Read all instructions on permit. The applicant is responsible for accurate information. Please allow up to 14 business days for processing.

Any questions regarding this permit should be directed to the Village of Malone Building and Zoning Department at (518) 483-4570 (Office) or by email code@villageofmalone-ny.com.

Address of Work Site: _____

ESTIMATED COST \$ _____

Description of Project: Include a sketch of the affected property area showing boundaries, proposed fence locations and height.

Use additional pages as needed.

Applicant: _____ Phone: _____

Applicants Address: _____

Owners Name: _____ Phone: _____

Owners Address: _____

APPLICATION FOR A FENCE PERMIT

WORK ON THIS APPLIED FOR PROJECT MAY NOT START UNTIL A PERMIT HAS BEEN ISSUED.

INSTRUCTIONS: PLEASE CONFORM TO THIS IMPORTANT NOTICE

1. Work conducted pursuant to a building permit must be visually inspected by the Code Enforcement Officer and must conform to the 2016 International Codes as adopted by New York State, the Code of Ordinances of the Village of Malone, and all other applicable codes, rules or regulations.
2. Owner hereby agrees to allow the Code Enforcement office to inspect the sufficiency of the work being done pursuant to this permit, provided however, that such inspection(s) is (are) limited to the work being conducted pursuant to this permit and any other non-work-related violations which are readily discernable from such inspection(s).
3. New York State law requires contractors to maintain Worker's Compensation and Disability Insurance for their employees. No permit will be issued unless currently valid Worker's Compensation and Disability Insurance Certificates are attached to this application or are on file with the Bureau of Fire Prevention and Inspection Services. If the contractor believes he/she is exempt from the requirements to provide Worker's Compensation and/or Disability Benefits, the contractor must complete form C-105.21, attached hereto.
4. Work undertaken pursuant to this permit is conditioned upon and subject to any state and federal regulations relating to asbestos material, lead and other environmental hazards.
5. This permit does not include any privilege of encroachment in, over under, or upon any village street or right-of-way.

I am the owner of the property in the Village of Malone, New York described in this application. I hereby apply for a permit to perform the work described in this application and on attached plans, specifications and other documents. I will comply with all provisions of applicable ordinances, codes and regulations in the performance of this work whether specified herein or not. Any amendment to this application, plans, specifications or other documents upon which this permit was issued will be filed with the code office for approval before such changes are made in the actual work. I hereby understand that all work must be inspected and approved by the code officer. I understand that it is my full responsibility to call and schedule the 8 needed inspection times throughout the project for completion. I certify that every person performing work on the permitted project will comply with all applicable codes, ordinances and regulations. By my signature I certify I have read and understand the above paragraph.

Print: _____

Date: _____

Sign: _____

DESIGNERS AND CONTRACTORS

General Contractor:

Name: _____

Address: _____

Workman's Compensation Policy on File [] Workman's Compensation Exemption
Provided []

Lead Paint Certified Renovator # _____ exp. date _____

ALL ELECTRICAL WORK (if any) WILL BE REQUIRED TO BE INSPECTED BY A VILLAGE APPROVED
ELECTRICAL INSPECTION SERVICE.

Electrical Contractor:

Name: _____

Address: _____

Workman's Compensation Policy on File [] Workman's Compensation Exemption Provided []

Lead Paint Certified Renovator # _____ exp. date _____

Electrical Inspector:

Name: _____

Address: _____

Fence Regulations

- A permit must be applied for and issued ***prior*** to erecting or replacing any fence in the Village of Malone
- Fences must be at least **6 inches** from the property line.
- Fences must be at least **1 foot** back from sidewalk or village right-of-way.
- Fences **within 20 feet** of village right-of-way can only be **3 feet** in height.
- Fences cannot exceed **6 feet** in height.
- The “good side” (smooth side or finished side) of the fence must face out and fence posts must be on inside.
- The permit application must include what type of fence you are proposing to erect.
- The permit application must also include a drawing on the location of fence in relation to: buildings, driveways, village streets, and property lines.
- Any other questions can be directed to the Village of Malone Code Enforcement Office.
- The full text of the Village of Malone Fence Code is available on our website: <http://villageofmalone-ny.com>
- Please see the back of this sheet for fence types approved or disapproved. Contact the Village Code Office if you have questions concerning fence style.

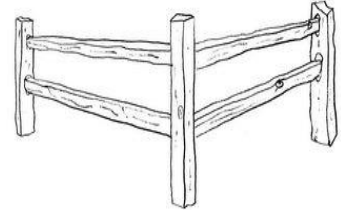
Examples of Fence Types OK



Stockade

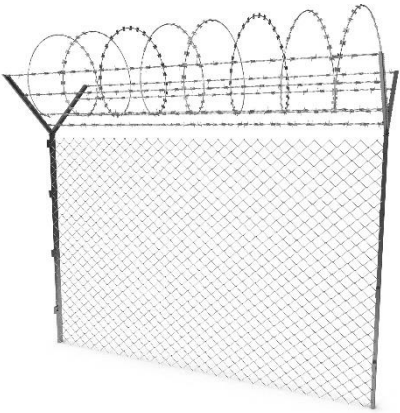


Chain Link

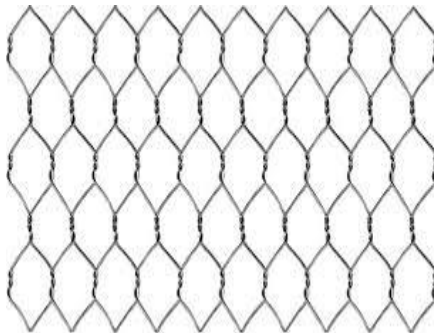


Split Rail

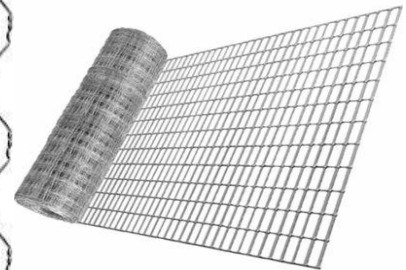
Examples of Fence Types NOT OK*



Barbed/Electric



Chicken Wire



Turkey Wire

*There are many fence types out there, these are only a few examples, if you have specific questions please contact the Code Office @ 518-483-4570 Ext. 4 or code@villageofmalone-ny.com.

For Office Use :

Date Received _____ Received By _____

This is to certify that I have investigated this application and find same (to be) (not to be) in accordance with the provisions of the state and local ordinances, relating to buildings in the Village of Malone and that the same has been () APPROVED () DISAPPROVED On this _____ day of _____ 20__.

Signed _____

Code Enforcement Officer

Zoning District: _____ Use Type: _____ Work Type: _____

Construction Type: _____ IBC Version: _____

Year Building was Built: _____ Year Project area was Built, if different: _____

Land Use:

Commercial ___ Residential ___ Two Family ___ Multi-Residential ___ Mixed ___ Industrial ___

Reason for Refusal:

Incomplete application

USE Variance required

AREA Variance required

At a meeting of the Board of Trustees of the Village of Malone held on _____, this application for a building permit was accepted subject to the provisions of the Village of Malone.

Date

Village Clerk