

At a Special Meeting of the Malone Village Board, held on May 30, 2019 at 5:30 PM at 343 West Main Street the following were present:

| | |
|---------------|---------|
| Joe Riccio | Mayor |
| Brian Langdon | Trustee |
| Norm Bonner | Trustee |
| Andrea Dumas | Trustee |

Excused: Archie McKee, Trustee

Also in attendance:

| | |
|---------------------------------|-----------------------------|
| Cheryl Douglas, Village Clerk | Kristine Lashway, Treasurer |
| Andrea Stewart, Town Supervisor | Frank DiFiore, Telegram |
| Jennifer Hathaway, Rec Park | Nathan Hathaway |
| Gerald Cahill | |

PAY BILLS:

| Fund | Amount | # of Bills Audited |
|----------------------------|----------------------|--------------------|
| DPW Garage Capital Project | \$ 8,820.52 | 2 |
| WWTP Capital Project | \$ 54,216.98 | 2 |
| General/Sewer/Water | \$ 106,107.13 | 71 |
| State Grant Fund | \$ 139.00 | 1 |
| Joint Recreation | \$ 1,330.92 | 8 |
| Trust & Agency | \$ 81,326.53 | 10 |
| Grand Total | \$ 251,941.08 | 94 |

Upon the motion of Trustee Bonner with a second by Trustee Langdon and unanimously carried to accept the bills for payment as presented by Treasurer Lashway. Mayor Riccio stated that this does include the invoice for the purple heart community signs. Some have already been put up and he wanted to thank the Board for approving this invoice. Andrea Stewart, Town Supervisor was present tonight to present the Village with a Purple Heart Community sign. We will look into putting this up somewhere in the Village.

NEW BUSINESS:

DPW Garage – Discussion – Defer the DPW Garage discussion until Trustee McKee gets back from vacation.

Rec Park Fees/Wages – Discussion – Jennifer Hathaway proposed a new park use form and fee schedule for the park. (See below).

Malone Recreation Park
Summer Programs, Pavilions and Field Use

Fees Proposal for Summer 2019

Summer Programs Membership Fees:

Membership Levels

| Membership Perks | Green | Silver | Gold |
|---|--------------|---------------|-------------|
| Sports Clubs | ✓ | ✓ | ✓ |
| Wellness Classes | ✓ | ✓ | ✓ |
| Family Activities | ✓ | ✓ | ✓ |
| Friday Night Events | ✓ | ✓ | ✓ |
| Goodie bags at Friday night events | | ✓ | ✓ |
| Sports bag with goodies at August fireworks | | ✓ | ✓ |
| Tickets to the end of season BBQ | | | ✓ |
| Business or family name on promotional materials. | | | ✓ |

| Membership fee | Green | Silver | Gold |
|--|--------------|---------------|-------------|
| Individual | \$15 | \$30 | \$400 |
| Family of 4 | \$40 | \$100 | \$400 |
| Each additional family member added to a family membership | \$5 | \$10 | \$15 |

Pavilion Fees

| Pavilion | Cost for 4 hours | Cost for each hour beyond 4 hours. (To be scheduled before event) |
|-------------------|-------------------------|--|
| Kelly Pavilion | \$50 | \$10 |
| Rotary Pavilion | \$30 | \$10 |
| Rec Park Pavilion | \$30 | \$10 |

Concession Use Fees

| Building | Cost per week |
|---------------------------|----------------------|
| Yonkoski Concession Stand | \$50 |

Field Use Fees:

| | 2019-2020 | |
|------------------------|------------------|--|
| Field use fee per team | \$250 | |

Standards of practice for collection and use of fees:

Collection of Fees:

- All monies will be collected at the village office, by the village of Malone treasurer, or using the Sportsengine online service.
- Fees will not be collected until a reservation form, or contract has been signed by the user and approved by the rec park director or assistant director.
- All refunds will be approved by the rec park director and will be processed by the village of Malone treasurer's office.
- All fees collected will be deposited into rec park accounts and coded by source of funds.

Use of fees:

- Fees collected for programming, pavilion use, and field use will be used to pay instructors/presenters, purchase program supplies, expand programing in subsequent years, pavilion maintenance, field maintenance, et al., as determined by the Rec Park Commission.

On June 6, 2019 at 5 PM there will be a kick off at the Malone Central School for membership. Kristine and Cheryl will attend this and collect any monies.

Forms: There are new contract forms, claim forms, rec park forms, and donation forms. Line items will be created to capture all the fees and applied to the appropriate line.

It was requested that Jennifer Hathaway be set up with a Village email.

Fees: Upon the motion of Trustee Dumas with a second by Trustee Bonner and unanimously carried to approve the fees proposed for the summer of 2019 as above.

Forms: Upon the motion of Trustee Bonner with a second by Trustee Dumas and unanimously carried to approve the revised forms.

Upon the motion of Trustee Bonner with a second by Trustee Dumas and unanimously carried to approve the monies from the website to go right into the Joint Rec Fund.

Tobacco Free: Clinton, Essex and Franklin County Tobacco Free network wants to donate signs. We could get signs specific for the Rec Park and working will be working on. The parks in the Village will be worded different.

Summer Wages: It was discussed at the Joint Rec Commission meeting and with the Village Board that one of the lifeguards will be considered the head lifeguard and would like to increase her wages from \$11.10 to \$12.50. Julia Snell is a returning employee and she will be coordinating park use and lifeguard schedules. She has a lot more responsibility. This is within the budget of the Rec Park. Mayor Riccio said if they can make a commitment to downsize the staff next year, then that might be an incentive, and the fact they are creating a revenue stream. Town Supervisor Stewart said if you look at the rec park as a separate entity and they are within their budget we should allow them to develop their programs.

Upon the motion of Trustee Bonner with a second by Trustee Dumas and unanimously carried to approve the wage increase.

Rec Park Maintenance Worker: They have requested that Terry Butchino be increased from \$14 an hour to \$16 an hour, which is a \$14.29% increase. This does not coincide with other raises, which are only at 2%. He did not get 2% last year.

Upon the motion of Trustee Langdon with a second by Trustee Dumas and unanimously carried to approve a 2% increase. From \$14 to \$14.28.

Resolution 26-2019 – Hiring of Dispatcher

**VILLAGE OF MALONE
RESOLUTION NO. 26-2019**

AUTHORIZATION TO HIRE PART-TIME DISPATCHER

WHEREAS, the Village of Malone (the “Village”) has a vacant part-time police department dispatcher position available;

NOW THEREFORE BE IT RESOLVED: The Village Board of Trustees authorizes the hiring of Keisha King as a part-time police department dispatcher at an hourly rate of eleven dollars and ten cents (\$11.10) effective May 31, 2019.

Motion Made By: Trustee Dumas

Seconded By: Trustee Bonner

Approved By Board of Trustees on: May 30, 2019

Resolution 27-2019 – Budget Amendment

**VILLAGE OF MALONE
RESOLUTION NO. 27**

2018-2019 BUDGET AMENDMENT NO. 22

Related to the appropriation and/or transfer of funds:

NOW, THEREFORE BE IT RESOLVED: The Village Board of Trustees amends their Budget as follows:

\$.08 from Account No. A1010.410 Trustee Supplies & Materials

As follows:

\$.08 to Account No. A1010.150 Trustee Salaries

\$734.18 from Account No. A3120.163 Police Holiday Pay

As follows:

\$734.18 to Account No. A3120.1 Police Chief Wages

\$600 from Account No. A5140.163 Brush & Leaf Diesel

As follows:

\$600 to Account No. A5140.160 Brush & Leaf Wages

\$302 from Account No. F8340.163 Water Unused Sick Time

As follows:

\$302 to Account No. F8340.165 Water Standby Wages

\$569.43 from Account No. F1990 Water Contingency

As follows:

\$569.43 to Account No. F8340.410.40 Chlorine

\$8,729.63 from Account No. A3650.410 Demolition of Unsafe Buildings Supplies & Materials

\$5,000.00 from Account No. A3650.442 Landfill Fees

\$11,000.00 from Account No. A5110.160 Street Regular Wages

As follows:

\$23,729.63 to Account No. A3120.160 Police Officer Wages

\$1,000.00 to Account No. A3120.163 Police Holiday Pay

\$1,000 from Account No. A3120.170.01 Police Dispatchers Pay

As follows:

\$1,000 to Account No. A3120.171 School Crossing Guard Pay

Increase Revenue: CM 2170 Loan Interest by \$1,000

Increase Appropriation: CM8687.441 Professional Expenses by \$1,000

Increase Revenue: A2260.1 Police Services - DWI by \$1,447.52

Increase Appropriation: A3120.161 Officers OT Pay by \$1,447.52

Motion Made By: Trustee Langdon

Seconded By: Trustee Bonner


Approved by Board of Trustees on 5/30/2019

NEXT MEETING: June 10, 2019 at 6:00 PM

ADJOURNMENT:

Upon the motion of Trustee Bonner to adjourn the meeting at 6:15 PM.

Respectfully submitted,


Cheryl Douglas, Village Clerk