

At the Regular Meeting of the
Malone Village Board, held on
April 11, 2022, at 5:00PM at
343 West Main St. the following
were present:

Andrea Dumas	Mayor
Norman Bonner	Trustee
Matthew Boyea	Trustee
Archie McKee	Trustee
Brian Langdon	Trustee

Also in Attendance:

Kristine Lashway, Village Treasurer	Alex Violo, Telegram
Rebahka Scaccia, Village Clerk	Tom Schulz
Steve Fredette, DPW Supervisor	Chris Hastings
Chief Premo	
Dr. Martin	

Mayor Dumas opened the regular meeting at 5:03PM.

Mayor Dumas opened the Public Hearing on the 2022-2023 Tentative Budget.

APPROVE THE MINUTES OF THE REGULAR MEETING 03/28/2022

Upon the motion of Trustee Bonner with a second by Trustee Langdon and unanimously carried to approve the minutes as presented and placed on file.

APPROVE THE MINUTES OF THE WORK SESSION 04/02/2022

Upon the motion of Trustee Boyea with a second by Trustee McKee and unanimously carried to approve the minutes as presented and placed on file.

APPROVE THE MINUTES OF THE WORK SESSION 04/06/2022

Upon the motion of Trustee Langdon with a second by Trustee McKee and unanimously carried to approve the minutes as presented and placed on file.

TREASURER'S REPORT

PAY BILLS:

Fund	Amount	# of Bills Audited
General/Sewer/Water	\$ 38,590.06	53
Joint Recreation Fund	\$ 209.66	5
Trust & Agency	\$ 82,354.13	9
Grand Total	\$ 121,153.85	67

Upon the motion of Trustee McKee with a second by Trustee Bonner and unanimously carried to approve the bills and place on file.

Trustee McKee noted that the ticket receipt left by the fuel company is still not registering a date and time on the receipt for the delivery. Apparently, the gasoline truck does not have an adequately functioning ticket system. The Village operates under the State Contract and the date on the receipt is necessary to ensure that the Village is being charged the correct price for that date according to the State Contracted allowable amount.

➤ **Resolution 40-2022 – 2021-2022 Budget Amendment No. 22**

**VILLAGE OF MALONE
RESOLUTION NO. 40-2022
2021-2022 BUDGET AMENDMENT NO. 22**

Related to the appropriation and/or transfer of funds:

NOW, THEREFORE BE IT RESOLVED: The Village Board of Trustees amends their Budget as follows:

\$991.50 from Account No. A1990.00 General Fund Contingency

As Follows:

\$991.50 to Account No. A1430.440 Professional Services (GASB report)

\$973.18 from Account No. A3120.160.01 Police Officer Pay

\$1,000.00 from Account No. A3120.162 Police Out of Title Work

\$2,479.16 from Account No. A3120.164 Police Sick Time

As Follows:

\$1,000.00 to Account No. A3120.161 Police OT

\$1,550.34 to Account No. A3120.410.40 Police Guns & Ammunition

\$375.00 to Account No. A3120.420 Police Electricity

\$127.00 to Account No. A3120.444 Police Fire Extinguisher Services

\$1,400.00 to Account No. A3120.462 Police Gasoline

\$265.27 from Account No. A511S Appropriated State Forfeiture Fund Reserve

As Follows:

\$265.27 to Account No. A3120.491RS Other Expenses – State Forfeiture – Upstate Monument

\$9,421.90 from Account No. A5110.160 Street Regular Wages

As Follows:

\$8,394.50 to Account No. A5142.160 Snow Removal Wages

\$410.62 to Account No. A5142.162 Snow Shift Differential

\$565.93 to Account No. A5142.165 Snow Stand-By Pay

\$6.10 to Account No. A7110.420.10 Gazebo Electrical Service

\$44.75 to Account No. A8010.443 Zoning Public Notice

\$899.08 from Account No. F8340.410.70 Water Tap & Repair Materials

As Follows:

\$811.74 to Account No. F8310.440 Water Admin Contractual Services (GASB Report)

\$87.34 to Account No. F8320.410 Water Supply & Materials (12V 75 AH 187 Term Battery)

Increase Revenue Code A2680 – Insurance Recoveries by \$645.73

Increase Appropriation Code A5132.461 – Garage Equipment Repairs (Bumper) by \$645.73

\$7,431.04 from Account No. G1990.00 Sewer Contingency Fund

\$1,185.16 from Account No. G8120.160 Sewer Department Wages

\$2,200.00 from Account G8120.163 Sewer Unused Sick Time

As Follows:

\$94.98 to Account G8110.420 DPW Electricity

\$1,476.75 to Account G8110.440 Sewer Purchased Services (GASB Report)

\$44.47 to Account G8110.443 Sewer Legal Notice

\$6,500.00 to Account G8130.420 Sewer Plant Electrical Service

\$2,700.00 to Account G8130.421.30 LPG State Bulk Gas

Motion Made By: Trustee McKee

Seconded By: Trustee Boyea

Approved by Board of Trustees on 4/11/2022

- **Resolution No. 41-2022 Approval of GASB Statement No. 75 Annual Report as of June 1, 2021**

**VILLAGE OF MALONE
RESOLUTION NO. 41-2022**

**AUTHORIZATION TO ACCEPT GASB STATEMENT NO. 75 POST EMPLOYMENT
BENEFITS ANNUAL REPORT AS OF JUNE 1, 2021**

WHEREAS, the Village of Malone must comply with Governmental Accounting Standards Board (GASB) Statement No. 75 by determining the value of post-employment benefits provided to retired village employees; and

WHEREAS, the cost of the projected health and health liabilities is required to be stated in the Village of Malone's annual financial statements; and

NOW THEREFORE BE IT RESOLVED: The Village Board of Trustees approves the GASB Statement No. 75 Post-Employment Benefits Annual Report as of June 1, 2021, as submitted by Armory Associates LLC.

Motion Made By: Trustee Bonner

Seconded By: Trustee McKee

Approved By Board of Trustees on: April 11, 2022

POLICE CHIEF'S REPORT

No report submitted.

DPW REPORT

➤ DPW Report as of 4/11/2022

1. Hot patching potholes within the Village
2. Repaired water main leak on Rt. 11E
3. Sanding and scraping the streets throughout the Village
4. Started Spring clean up

Official spring clean up dates are April 18th through June 3rd, 2022.

Supervisor Fredette inquired about some training opportunities for the DPW Staff. He will investigate the costs and availability and bring that information back to the Board.

Also, since the County Department of Health is busy with COVID, the Village needs to make plans to obtain Hepatitis A & B shots from a different source for new employees of the DPW.

➤ Wright-Pierce – USDA Rural Development Application – Intent to Apply

Kevin Hickey addressed the Village Board of Trustees to update them as to Wright-Pierce's progress with the retaining wall at Patnode Street and of their intent to apply for a USDA Rural Development Grant/Loan. They are going to apply for a Community Facilities Program grant for the repairs to the Patnode St. retaining wall and the two retaining walls on Duane Street.

Moreover, they will be applying for a Northern Boarders' grant by submitting a letter of intent by the deadline of April 22, 2022.

The Village Board is hopeful that they can obtain UDSA Rural Development assistance in completing these necessary projects.

CODE REPORT

- **Building Permit Activity Report and Violation Activity Report for 03/29/22 – 04/11/22**

Reports noted and placed on file.

- **TAP Industries – Letter from NYS DEC**

Letter from the NYS DEC detailing the inspection conducted on March 28, 2022 and their order to TAP to cease the acceptance of all incoming material.

Code officer met with the NYS DEC on behalf of the Attorney General's office at the TAP location. The AG's Office is requiring a 26' wide fire access road be installed at the facility within the next 14 days. They are also requiring a fire hydrant be installed on the property. Their license has been suspended for taking more items in. They have been found in violation of this suspension. The DEC is notifying the AG's office.

CORRESPONDENCE

- **Friends of the North Country – CDBG 690HR110-20 – Monthly Update and Payment Application #2**

VILLAGE OF MALONE RESOLUTION 42-2022

APPROVAL OF FRIENDS OF THE NORTH COUNTRY PAYMENT APPLICATION #2 FOR CDBG GRANT IMPLEMENTATION

WHEREAS, the Village of Malone has contracted with the Friends of the North Country to manage and implement the CDBG Grant program; and

WHEREAS, Friends of the North Country has submitted payment application #2 for a disbursement of funds in the following amounts: \$8,820.00 for program activity (housing rehab), \$1,348.79 for program delivery; and \$537.80 for program administration;

NOW THEREFOR BE IT RESOLVED: The Village Board of Trustees does hereby approve payment application #2 for the CDBG program in the amount of \$10,706.59.

Motion Made By: Trustee Bonner

Seconded By: Trustee McKee

Approved By Board of Trustees On: April 11, 2022

- **FA Football Field Street Request – TABLED**
- **NYS Department of Transportation Letter**

The NYS DOT addressing the issues noted in a letter sent by the Village. They will be working to fix the sidewalk on the corner of Amsden and Main Street; the sidewalk in front of the Citizen Advocates' project will need to be closed until the end of that project; and the NYS DOT is working to fill all potholes that have developed throughout the winter.

SIDEWALK APPLICATION

- **313 West Main Street – Pat Maguire – TABLED**

PEDDLER PERMIT

- **Shane Jenkinson – Jerry Blossom Barbeque**

Upon the motion of Trustee Langdon with a second by Trustee Boyea and unanimously carried to approve the Peddler Permit for Jerry Blossom Barbeque from April 15th thru December 31, 2022.

OLD BUSINESS -- UPDATES

- **Alice Hyde Medical Center**

Village Board would like to set a meeting to discuss what the future holds for the Hospital. Village will reach out by letter to set a meeting.

- **Water Meter Project**

There are still a few meters that need to be installed. The Village has reached out to East National on a several occasions and have not received a call back. There is still an outstanding balance on the contract. Village working diligently to tie out this project.

- **Webster Manor**

This location has refused to install a meter pit and water meter, in defiance of Village law. A letter is being mailed to inform the company that they have 30 days to provide documentation that the meter pit will be going in or the Village will shut water service off to the complex.

- **Veteran/Business Banners**

Banners should be ready to hang by the first week of May.

➤ **DASNY Grants**

Village working with Malone Minor Hockey and the American Legion and Am Vets on their DASNY Grants to complete all necessary paperwork.

NEW BUSINESS

➤ **Resolution 43-2022 – 2022 Concrete Bid Award**

**VILLAGE OF MALONE
RESOLUTION NO. 43-2022**

AUTHORIZATION TO AWARD READY MIX CONCRETE BID

WHEREAS, the Village of Malone (the “Village”) solicited bids for ready mix concrete for the fiscal year 2022-2023; and

WHEREAS, there was one bid received and opened on April 7, 2022 at 2 PM;

NOW THEREFORE BE IT RESOLVED: The Village Board of Trustees awards the bid to: Arnold Lumber & Concrete at a price of \$118.00CY (4000 PSI) and \$114.00CY (3000 PSI).

Motion Made By: Trustee Boyea

Seconded By: Trustee Langdon

Approved By Board of Trustees on: April 11, 2022

➤ **Resolution 44-2022 – 2022 Liquid Polymer Bid Award**

**VILLAGE OF MALONE
RESOLUTION NO. 44-2022**

AUTHORIZATION TO AWARD LIQUID POLYMER BID

WHEREAS, the liquid polymer bid was advertised in the local paper; and

WHEREAS, the bids were due April 7, 2022; and

WHEREAS, we received one bid;

NOW THEREFORE BE IT RESOLVED: The Village Board of Trustees awards the liquid polymer bid to: Slack Chemical Co. Inc. at a price of \$1.95/lb for a total of four totes at \$17,940.00.

Motion Made By: Trustee Bonner
Seconded By: Trustee McKee
Approved By Board of Trustees on: April 11, 2022

➤ **Resolution 45-2022 – 2022 Municipal Mowing Bid Award**

**VILLAGE OF MALONE
RESOLUTION NO. 45-2022**

AUTHORIZATION TO ACCEPT MUNICIPAL MOWING BID

WHEREAS, the Village of Malone (the “Village”) solicited bids for contractual mowing for the fiscal year 2022-2023; and

WHEREAS, one bid was received and opened on April 7, 2022 at 2:00 PM;

NOW THEREFORE BE IT RESOLVED: The Village Board of Trustees awards the bid to: Saint Brothers Lawn Care in the amount of \$18,790.00.

Motion Made By: Trustee McKee
Seconded By: Trustee Boyea
Approved By Board of Trustees on: April 11, 2022

➤ **Resolution 46-2022 – 2022 Sodium Hypochlorite Bid Award**

**VILLAGE OF MALONE
RESOLUTION NO. 46-2022**

AUTHORIZATION TO AWARD SODIUM HYPOCHLORITE BID

WHEREAS, the chemical bid was advertised as sodium hypochlorite in the local newspaper; and

WHEREAS, the bids were due April 7, 2022 at 2 PM; and

WHEREAS, two bids were received; one from Slack Chemicals at \$11,470.50 and one from Surpass Chemicals at \$16,290.00;

NOW THEREFORE BE IT RESOLVED: The Village Board of Trustees awards the sodium hypochlorite bid to: Slack Chemical Co. Inc. at a price of \$2.549/gallon for a total of \$11,470.50.

Motion Made By: Trustee McKee
Seconded By: Trustee Langdon
Approved By Board of Trustees on: April 11, 2022

- **Resolution 47-2022 – DASNY Grant #24542 – Soldiers Monument & Memorial Park RFQ Award**

**VILLAGE OF MALONE
RESOLUTION NO. 47-2022**

AUTHORIZATION TO AWARD DASNY GRANT#24542 – SOLDIERS MONUMNET & MEMORIAL PARK RFQ AWARD

WHEREAS, the bid was advertised as Soldiers Monument & Memorial Park RFQ in the local newspaper; and

WHEREAS, the bids were due on April 7, 2022 at 2:00 PM; and

WHEREAS, one qualification packet was received from Delta Engineers, Architects and Surveyors;

NOW THEREFORE BE IT RESOLVED: The Village Board of Trustees awards the Soldiers Monument & Memorial Park RFQ Award to: Delta Engineers, Architects and Surveyors.

Motion Made By: Trustee Langdon
Seconded By: Trustee McKee
Approved By Board of Trustees on: April 11, 2022

- **Resolution 48-2022 – Electrical Contractor Bid Award**

**VILLAGE OF MALONE
RESOLUTION NO. 48-2022**

AUTHORIZATION TO AWARD ELECTRICIAN RFP

WHEREAS, the bid was advertised as Electrician RFP in the local newspaper; and

WHEREAS, the bids were due on April 7, 2022 at 2:00 PM; and

WHEREAS, one bid packet was received from Next Era Contracting, Inc.;

NOW THEREFORE BE IT RESOLVED: The Village Board of Trustees awards the Electrician Contract to Nex Era Contracting, Inc.

Motion Made By: Trustee Boyea
Seconded By: Trustee Langdon
Approved By Board of Trustees on: April 11, 2022

CLOSE PUBLIC HEARING

NEXT MEETING:

- Regular Board Meeting – April 25, 2022 at 5:00PM. Next Work Session TBD.

PUBLIC COMMENTS

Chris Hastings wanted to keep the telephone pole in the middle of the sidewalk on Duane Street at the forefront of the Village’s radar. Also, the need for handicap accessible ramps on the Duane Street sidewalks.

Chris also made a note of thanks to the DPW for the great work they have been doing around the Village. Dr. Martin also added his thanks to the DPW and to the Village Board for their hard work on a difficult budget.

EXECUTIVE SESSION

Upon the motion of Trustee Bonner with a second by Trustee Boyea and unanimously carried to go into Executive Session on a Contractual Issue.

Upon the motion of Trustee McKee with a second by Trustee Bonner and unanimously carried to come out of Executive Session.

Upon the motion of Trustee Boyea with a second by Trustee McKee and unanimously carried to go back into Regular Session.

- **Resolution 49-2022 – Approval of Salaries for Account Clerks**

**VILLAGE OF MALONE
RESOLUTION NO. 49-2022**

**APPROVAL OF NEW SALARY FOR FRONT COUNTER AND PURCHASING
ACCOUNT CLERKS**

WHEREAS, the Front Counter Account Clerk and Purchasing Account clerk have assumed an additional number of duties in addition to those hired for; and

WHEREAS, these positions require an increased flexibility and knowledge base;

NOW THEREFORE BE IT RESOLVED: The Village Board of Trustees approves the salary rate for the Front Office Account Clerk and the Purchasing Account Clerk at \$17.40 per hour, effective as of Payroll Period #24.

Motion Made By: Trustee McKee

Seconded By: Trustee Bonner

Approved By Board of Trustees on: April 11, 2022

ADJOURNMENT

Upon the motion of Trustee McKee with a second by Trustee Bonner and unanimously carried to adjourn the meeting at 8:07PM.

Respectfully submitted,



Rebahka Scaccia Village Clerk

