

At the Regular Meeting of the
Malone Village Board, held on
July 25, 2022, at 6:00PM at
343 West Main St. the following
were present:

Andrea Dumas	Mayor
Archie McKee	Trustee
Brian Langdon	Trustee
Matthew Boyea	Trustee
Norman Bonner	Trustee

Excused Absence:
Chief Premo, Chief of Police
Brian Lamondie, Code Officer

Also in Attendance:

Kristine Lashway, Village Treasurer	Alex Violo, Telegram
Rebaha Scaccia, Village Clerk	Tom Schultz
Steve Fredette, DPW Supervisor	Dave Rohe, DANC
Madisen Hetman, AES	Gregory Swart, AES
Crystal Narducci, FONC	Barry Armstrong
Rachel Childs, FC	Jeremy Evans, FC

Mayor Dumas opened the regular meeting at 6:00PM.

APPROVE THE MINUTES OF THE REGULAR MEETING **07/11/2022**

Upon the motion of Trustee Boyea with a second by Trustee Bonner and unanimously carried to approve the minutes as corrected and placed on file.

APPROVE THE MINUTES OF THE WORK SESSION **07/19/2022**

Upon the motion of Trustee McKee with a second by Trustee Langdon and unanimously carried to approve the minutes as corrected and placed on file.

TREASURER'S REPORT

PAY BILLS:

Prior Fiscal Year 5/31/2022

Fund	Amount	# of Bills Audited
DPW Capital Project	\$ 28,407.55	2
General/Sewer/Water	\$ 8,439.17	2
Grand Total	\$ 36,846.72	4

Current Fiscal Year 5/31/2023

Fund	Amount	# of Bills Audited
DPW Capital Project	\$ 381,229.06	4
General/Sewer/Water	\$ 139,727.80	57
Joint Recreation Fund	\$ 1,312.31	11
Trust & Agency	\$ 153,534.56	11
Grand Total	\$ 675,803.73	83

Discussion:

Trustee McKee asked that all requisitions please be submitted with as much detail as possible.

Trustee Langdon asked about the excessive overage of copies being made on the front counter copier?

Clerk Scaccia noted that during Tax season, residents can request a copy of the paid bill, and the Village is responsible for keeping a copy of every payment made on the taxes in a tax file for that year. This equates to a significant increase in the number of copies in June, at more than 5,000 additional copies. Moreover, there are many residents that pay their taxes and water and sewer bills without a copy of their bill in hand. The Village keeps daily records of all payments received as a back-up for bank deposits and any discrepancies that may arise. Most Banks send payments in without the corresponding bills and those also need to be printed. In addition, the Code office, DPW, Mayor's office and Rec Park also utilize the front office copier. There is significant increase in use by these departments during the months of May, June and July.

Trustee Langdon asked if the Village could start charging a .25 cent fee for every copy requested or needed, after the original bill had been mailed. Mayor Dumas noted that it would be difficult to add the additional copying charge, for many come in with just the bill payment. There would be the additional staff costs to cover the time it would take complete an additional sale for the fee. the complaints at the front that would be received. In addition, the complaints would significantly increase.

Mayor Dumas asked the Treasurer to pull the contract with SymQuest and determine if there is a better plan option that will accommodate the need for the increased copying.

Upon the motion of Trustee McKee with a second by Trustee Bonner and unanimously carried to approve the bills and place on file.

➤ **Resolution 112-2022 – 2022-2023 Budget Amendment No. 4**

**Village of Malone
Resolution No. 112-2022
2022-2023 Budget Amendment No. 4**

Related to the appropriation and/or transfer of funds:

Now, therefore be it resolved: The Village Board of Trustees amends their Budget as follows:

FROM	Clerk Fees	A1255.00	\$ 208.60
TO	Clerk Purchased Services *Birth Certificates	A1410.440	\$ 208.60
INCREASE	Urban Community Forestry Grant	A3089.30	\$ 5,000.00
INCREASE	Professional Services	A1430.440	\$ 5,000.00
FROM	Fuel Carpenter Shop	A5132.421.50	\$ 2,625.19
TO	Kero Fuel – Paint Shop	A5182.410	\$ 2,625.19
FROM	Federal Forfeiture Fund Reserve	A511F	\$ 500.00
TO	Other Expenses – Federal Fort. *Drug Buy Money	A3120.491RS	\$ 500.00
FROM	Electric Main Street	A5182.420.20	\$ 160.37
TO	Electric Supplies *Electrical Pole Work	A5182.410	\$ 160.37

Motion Made By: Trustee McKee
Seconded By: Trustee Langdon
Approved by Board of Trustees on 7/25/2022

POLICE CHIEF’S REPORT

➤ **Police Report – Chief Excused – No Report**

➤ **Resolution 113-2022 Special Patrol Officer 2022-2023 Contract with MCSD**

**VILLAGE OF MALONE
RESOLUTION NO. 113-2022**

APPROVAL OF MALONE CENTRAL SCHOOL DISTRICT SPECIAL PATROL OFFICERS AGREEMENT 2022-2023

WHEREAS, the MALONE CENTRAL SCHOOL DISTRICT (hereinafter referred to as “SCHOOL DISTRICT”) wishes to retain the services of FIVE SPECIAL PATROL OFFICERS (hereinafter referred to as “SPO”) to promote the goal of ensuring a caring, safe, respectful, and orderly learning environment in its schools; and

WHEREAS, the School District and Village of Malone have presented an agreement for the hiring and use of SPO’s (See Attachment A); and

WHEREAS, the agreement is for the 2022-2023 school year;

NOW, THEREFORE, BE IT RESOLVED the Village of Malone Board of Trustees and Malone Central School District is requesting that the Special Patrol Officer’s agreement be approved for the 2022-2023 school year and signed by the Mayor and Superintendent for a total of 180 days, and the School District will pay the Village a maximum annual amount of \$35,000 per SPO (\$175,000 total for all five SPO’s – inclusive of benefits) and a 20% administration fee of \$35,000 paid by the School District. Payments shall be made quarterly to the Village within 30 days of receipt of a voucher by the School District.

Motion Made By: Trustee Bonner
Seconded By: Trustee McKee
Approved By Board of Trustees on: July 25, 2022

➤ **Resolution 114-2022 Approval to Hire Three Special Patrol Officers**

**VILLAGE OF MALONE
RESOLUTION 114-2022**

AUTHORIZATION TO HIRE THREE FULL-TIME SPECIAL PATROL OFFICERS UNDER MALONE CENTRAL SCHOOL DISTRICT CONTRACT

WHEREAS, the Village Police Department partners with the Malone Central School District to provide Special Patrol Officers at Malone Middle School and Franklin Academy; and

WHEREAS, the School District is currently looking to hire Four additional Special Patrol Officers; and

WHEREAS, the School District has recommended the following individuals for the position of Special Patrol Officer:

Mr. John Barney
Ms. Deborah Fitzpatrick
Mr. Craig Tatro

NOW, THEREFORE, BE IT RESOLVED the Village of Malone Board of Trustees authorizes the hiring of John Barney, Deborah Fitzpatrick, and Craig Tatro for the position of Special Patrol Officer for the 2022-2023 school year.

Motion Made By: Trustee Langdon
Seconded By: Trustee Bonner
Approved By Board of Trustees on: July 25, 2022

DPW REPORT

➤ **Dave Rohe – DANC June 2022 Monthly Update Report**

Report Reviewed and placed on file.

➤ **AES Engineering – Grant Submission Authorization**

Representatives from AES Engineering came to the Village to discuss the up-coming WIIA Grant Application, and the Village's desire to apply. There are several items that have to be completed in order to apply and time is growing short.

The current scope per AES's Pre-engineering report on the need for a third well places the cost of the proposed project at \$8.6 million dollars. The Village Board has classified the development of the third well as the highest priority, and while the project can be scaled back, it's best to apply for the full amount. WIIA has a 60% match component and a cap of \$3 million.

VILLAGE OF MALONE RESOLUTION NO. 119-2022

AUTHORIZATION FOR AES ENGINEERING AND DANC TO COMPLETE SEQ AND OTHER DOCUMENTATION NECESSARY TO PREPARE TO SUBMIT THE 2022 NEW YORK STATE WIIA GRANT APPLICATION ON BEHALF OF THE VILLAGE OF MALONE

WHEREAS, the Village of Malone has studied the feasibility of the development of a third well, and has already obtained a preliminary Engineering study on Redundant Groundwater Source Evaluation from AES Engineering; and

WHEREAS, New York State WIIA has announced the upcoming deadline for a competitive grant to help municipalities fund water quality infrastructure projects; and

WHEREAS, WIIA grants are available for wastewater and drinking water projects that protect or improve water quality and/or protect public health; and

WHEREAS, there are several preliminary documents that have to be prepared to submit for the WIIA Grant opportunity; and

WHEREAS, completion of these preliminary documents will precede a public hearing;

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of Trustees authorizes AES Engineering and the Development Authority of the North Country to prepare the preliminary documentation necessary to make the Village of Malone ready to apply for a NY State WIIA Grant.

Motion Made by: Trustee Boyea

Seconded By: Trustee McKee

Voting As Follows:

Trustee Boyea – Yea

Trustee Bonner – Yea

Trustee McKee – Yea

Trustee Langdon – Yea

Mayor Dumas – Yea

Motion Approved by Board of Trustees On: July 25, 2022

➤ **Resolution 118-2022 Approval of P.CADA.03**

**VILLAGE OF MALONE
RESOLUTION NO. 118-2022**

**APPROVAL OF CONTINGENCY ALLOWANCE DISBURSEMENT
AUTHORIZATION P.CADA.03 – DPW FACILITY PROJECT**

WHEREAS, K&L Plumbing & Heating, Inc. has submitted a Contingency Allowance Disbursement Authorization form for the following:

1. Add (3) in-line strainers upstream from solenoid valves per manufacturer's installation instruction: \$705.85
2. Add (3) 2" swing check valves and (3) 2" ball valves at fuel fill connections: \$2,085.15;

NOW THEREFORE BE IT RESOLVED: The Village Board of Trustees hereby authorizes the Contingency Allowance Disbursement P-CADA.03 in the amount of \$2,791.00, bringing the Contingency Allowance balance for Plumbing to \$6,713.56.

Motion Made By: Trustee Boyea
Seconded By: Trustee Bonner
Approved By Board of Trustees On: July 25, 2022

➤ **DPW Report as of 07/25/2022**

1. 4 Sewer Calls 25 Washington St., 13 Webb Ave., 22 Williamson St., 5 Cedar St.,
2. 7 Water calls – 27 Washington St., 275 W. Main St., 21 Beaman St., Spectrum Building Rte 11, 137 Ft Covington St., 31 Front St.
3. Removed stumps on Main St.
4. Got roadside mowing complete
5. Flushed sewer on Andrus and Williams
6. Three sidewalks poured Constable, Lawrence and Williamson. Formed curb on Smith St. and starting to work on two sidewalks on Highland Ave.

Mayor Dumas asked DPW Supervisor to ensure that the sewer man holes around and within the Franklin County Fair Grounds are flushed prior to the opening of the fair, every other day during the fair and just after the fair, to prevent backups during the fair.

CODE REPORT

➤ **Building Permit Activity Report and Violation Activity Report for 07/12/22 – 07/25/22**

Reports noted and placed on file.

CORRESPONDENCE

➤ **Friends of the North Country Client Status Update Report**

Report reviewed and placed on file.

➤ **Resolution 115-2022 – Change Order for VOM-20-01**

**VILLAGE OF MALONE
RESOLUTION NO. 115-2022**

AUTHORIZATION OF CHANGE ORDER #VOM-20-01

At a regular meeting of the Village of Malone Board of Trustees, a Municipality with offices at 343 West Main Street, New York, duly called (a quorum being present) and held at the Village Hall, located in the Village of Malone, County of Franklin, State of New York, on **July 25, 2022**, the following **Resolution** was duly adopted and is now in full force and effect:

A Motion was made by Trustee Langdon and seconded by Trustee Boyea, to authorize the change order of **\$7,890.00**, in accordance with the Village of Malone Housing Rehabilitation Program, for project **VOM-20-01**.

Motion Carried.

- **Resolution 116-2022 – Authorization of Capital Expenditure on Project #Vom-20-07**

**VILLAGE OF MALONE
RESOLUTION NO. 116-2022**

AUTHORIZATION OF CAPITAL EXPENDTURE FOR #VOM-20-07

At a regular meeting of the Village of Malone Board of Trustees, a Municipality with offices at 343 West Main Street, New York, duly called (a quorum being present) and held at the Village Hall, located in the Village of Malone, County of Franklin, State of New York, on **July 25, 2022**, the following **Resolution** was duly adopted and is now in full force and effect:

A Motion was made by Trustee Bonner and seconded by Trustee McKee, to authorize the capital expenditure of **\$13,500.00**, plus administrative, project delivery, and other soft costs, in accordance with the Village of Malone Housing Rehabilitation Program, for project **#VOM-20-07**.

Motion Carried.

- **Resolution 117-2022 – Authorization of Community Development Block Grant #690HR110-20 Payment Request #5**

**VILLAGE OF MALONE
RESOLUTION 117-2022**

APPROVAL OF FRIENDS OF THE NORTH COUNTRY PAYMENT APPLICATION #5 FOR CDBG GRANT IMPLEMENTATION

WHEREAS, the Village of Malone has contracted with the Friends of the North Country to manage and implement the CDBG Grant program; and

WHEREAS, Friends of the North Country has submitted payment application #5 for a disbursement of funds in the following amounts: \$13,725.00 for construction (housing rehab), \$2,187.45 for program delivery; and \$850.00 for program administration;

NOW THEREFOR BE IT RESOLVED: The Village Board of Trustees does hereby approve payment application #5 for the CDBG program in the amount of \$16,762.45.

Motion Made By: Trustee McKee

Seconded By: Trustee Langdon

Approved By Board of Trustees On: July 25, 2022

➤ **Colleen Harris Letter – Arsenal Green**

Ms. Collene Harris submitted a letter of concern over the number of individuals smoking in the Village Arsenal Green.

Mayor Dumas asked that the Village contact Healthy Heart Network to obtain more No Smoking Signs for the Arsenal Green and other Village Parks.

➤ **Dr. Calvin Martin Letter – Arsenal Green**

Dr. Martin submitted a letter of concern over the smoking in the park as well as noise pollution concerns. The Village will speak with the organizers of the annual Vet Fest and the Chamber to ensure noise pollution producing equipment is not utilized in the parks.

➤ **Town of Malone Letter – Malone Minor Hockey Association**

The Town of Malone has sent a second letter to the Malone Minor Hockey Association, and copied the Village of Malone and Malone Rec Commission, requesting the Associations financials.

Trustee Bonner noted that Rec Commission had addressed the issue and the Malone Minor Hockey Association was actively working to complete those records and submit them for review.

SIDEWALK APPLICAITON

➤ **7 Lawrence Ave – Gregory Cook**

Upon the motion of Trustee Langdon with a second by Trustee Boyea and unanimously carried to approve the sidewalk application of Mr. Gregory Cook at 7 Lawrence Ave.

UNFINISHED BUSINESS

➤ **Resolution 123-2022 – Approval of Malone Downtown Physical Enhancement Plan Grant Project C1001353 – DELTA Change Order**

**VILLAGE OF MALONE
RESOLUTION NO. 123-2022**

AUTHORIZATION FOR MAYOR TO SIGN DELTA ENGINEERS, ARCHITECTS AND SURVEYORS CONTRACT FOR ADDITIONAL FIELD SERVICES FOR THE MALONE DOWNTOWN PHYSICAL ENHANCEMENT PROJECT

WHEREAS, the Malone Village Board of Trustees previously authorized the Malone Physical Enhancement Committee to contract with Delta Engineers, Architects, and Surveyors at the quoted price of \$74,941.00; and

WHEREAS, the recent Malone Revitalization Strategic Plan Boundary change and recommendation to expand the original PEP boundary has resulted in an expansion of over 1.7 (1,250 lin. Ft.) times the original physical limits of 1,750 lin.ft.; and

WHEREAS, DELTA Engineering has proposed to provide additional field services at a lump sum cost of \$7,789.00, consisting of \$6,497.00 for labor and \$1,292.00 for expenses;

NOW THEREFORE BE IT RESOLVED: the Malone Village Board of Trustees authorizes the mayor to sign and execute the additional attached contract with Delta Engineers, Architects, and Surveyors at the stated price of \$7,789.00.

Motion Made By: Trustee McKee

Seconded By: Trustee Langdon

Approved By the Board of Trustees on: July 25, 2022

➤ **Resolution 124-2022 – Approval of DELTA Engineers Proposal for Soldiers Monument & Memorial Park Grant Project 24616**

**VILLAGE OF MALONE
RESOLUTION NO. 124-2022**

AUTHORIZATION FOR MAYOR TO SIGN WORK AGREEMENT WITH DELTA ENGINEERS, ARCHITECTS, AND SURVEYORS FOR IMPLEMENTATION OF SOLDIER’S MONUMENT AND MEMORIAL PARK GRANT PROJECT

WHEREAS, the Village Board of Trustees previously awarded the Soldiers Monument & Memorial Park RFQ Award to Delta Engineers, Architects and Surveyors; and

WHEREAS, DELTA has been working to develop a work agreement to provide professional survey, landscape architectural and engineering services for implementation of the grant project and has submitted the attached proposal (Attachment A); and

WHEREAS, Delta will prepare drawings and design recommendations for improvements to the park, as well as construction documents and limited bid and construction support services;

NOW THEREFORE BE IT RESOLVED: The Village Board of Trustees authorizes the mayor to sign and execute the attached work agreement with Delta Engineers, Architects and Surveyors at the quoted lump sum fee of \$23,303.00; including all subcontracted costs and reimbursable expenses.

Motion Made By: Trustee Boyea
Seconded By: Trustee Langdon
Approved By Board of Trustees on: July 25, 2022

NEW BUSINESS

➤ Economic Development of Franklin County – Jeremy Evans and Rachel Childs – Grant Opportunities

Jeremy and Rachel presented several grant opportunities to the Village Board of Trustees for their consideration. Currently the Village is working with Insight Design to develop a downtown revitalization plan. The Village is also currently working on a Malone Physical Enhancement plan, streetscapes, for wayfinding, signage, greenery, benches, and landscaping.

There are opportunities for a municipal street scape improvement for the creation or renovation of commercial and residential units and façade improvements.

The DRI grant needs shovel ready projects - \$15 million worth. The State wants to see demonstrated ability to spend the money that would be awarded. Currently, the Village has money for main street façade improvements that no one has wanted to take advantage of.

The New York Restore and New York Forward grant opportunities are coming available, and they are better suited for the Village at this time.

➤ Resolution 120-2022 – Authorization to Submit 2022 Consolidated Funding Application – Park Street Culvert

VILLAGE OF MALONE RESOLUTION NO. 120-2022

AUTHORIZATION TO SUBMIT THE 2022 CONSOLIDATED FUNDING APPLICATION NON-AGRICULTURAL NONPOINT SOURCE ABATEMENT AND CONTROL GRANT APPLICATION

ACTIVITY TITLE: Park Street Culvert Replacement Project

WHEREAS, input from citizens and groups has been received and considered at a public hearing;
and

WHEREAS, an application has been prepared for the above referenced activity which addresses our community concerns;

NOW, THEREFORE, BE IT RESOLVED, that the 2022 application to the Consolidated Funding Application Non-Agricultural Nonpoint Source Abatement and Control Grant

Application for the above referenced activity in approved;

BE IT FURTHER RESOLVED, that the submission of the application to the 2022 application to the Consolidated Funding Application Non-Agricultural Nonpoint Source Abatement and Control Grant Application is authorized.

Motion offered by: Trustee Langdon
Seconded by: Trustee McKee
Approved by Board of Trustees On: July 25, 2022

- **Resolution 121-2022 – Authorization to Submit 2022 Consolidated Funding Application – 90 College Ave**

**VILLAGE OF MALONE
RESOLUTION NO. 121-2022**

**AUTHORIZATION TO SUBMIT THE 2022 CONSOLIDATED FUNDING
APPLICATION BROWNFIELED OPPORTUNITY AREA PROGRAM GRANT
APPLICATION**

ACTIVITY TITLE: Existing DPW Building BOA Nomination

WHEREAS, input from citizens and groups has been received and considered at a public hearing;
and

WHEREAS, an application has been prepared for the above referenced activity which addresses our community concerns;

NOW, THEREFORE, BE IT RESOLVED, that the 2022 application to the Consolidated Funding Application Brownfield Opportunity Area Grant Program for the above referenced activity is approved;

BE IT FUTHER RESOLVED, that the submission of the application to the 2022 application to the Consolidated Funding Application Brownfield Opportunity Area Grant Application is authorized.

Motion Made by: Trustee Boyea
Seconded By: Trustee McKee
Approved By Board of Trustees On: July 25, 2022

- **Resolution 122-2022 – Authorization for Wright-Pierce to Submit Brownfield opportunity Area Application – 90 College Ave**

**VILLAGE OF MALONE
RESOLUTION NO. 122-2022**

AUTHORIZATION FOR WRIGHT-PIERCE TO SUBMIT BROWNFIELD OPPORTUNITY AREA APPLICATION ON BEHALF OF THE VILLAGE OF MALONE

WHEREAS, the Village of Malone, due to the growing needs of the Village Department of Public Works, has planned construction on a new DPW facility; and

WHEREAS, the existing DPW facility, located at 90 College Avenue, is adjacent to a local fishing and recreation pond buffering the Salmon River where the Village is looking to explore opportunities to demolish the existing facility, following the completion of the new DPW building, and create a new park and recreation area; and

WHEREAS, Wright-Pierce has petitioned the Village of Malone for approval to write and submit a Brownfield Opportunity Area Application, for the above referenced activity; and

WHEREAS, a Public Hearing was held where input from citizens and groups was received and considered; and

NOW, THEREFORE, BE IT RESOLVED, that Wright-Pierce is hereby authorized to submit the application for the 2022 Consolidated Funding Application, Brownfield Opportunity Area Grant.

Motion Made By: Trustee Bonner

Seconded By: Trustee Langdon

Approved by Board of Trustees on: July 25, 2022

NEXT MEETING:

- Regular Board Meeting – Aug 8, 2022 at 6:00PM. Next Work Session Aug 3, 2022 9:00AM.

PUBLIC COMMENTS

Can the Village put some oil on the front door? It's pretty loud.

EXECUTIVE SESSION

Upon the motion of Trustee Boyea with a second by Trustee Langdon and unanimously carried to go into Executive Session on a contractual issue.

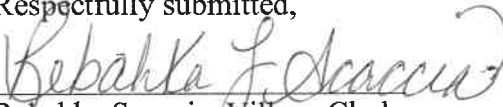
Upon the motion of Trustee Bonner with a second by Trustee McKee and unanimously carried to come out of Executive Session.

Upon the motion of Trustee Boyea with a second by Trustee Langdon and unanimously carried to go back into Regular Session.

ADJOURNMENT

Upon the motion of Trustee Boyea with a second by Trustee Langdon and unanimously carried to adjourn the meeting at 8:07PM.

Respectfully submitted,


Rebahka Scaccia, Village Clerk