

At the Regular Meeting of the
Malone Village Board, held on
December 28, 2022, at 5:00PM at
343 West Main St. the following
were present:

Andrea Dumas	Mayor
Norman Bonner	Trustee
Archie McKee	Trustee
Matthew Boyea	Trustee
Brian Langdon	Trustee

Excused Absence:

Christopher Premo, Chief of Police

Also in Attendance:

Rebaha Scaccia, Village Clerk	Kristine Lashway, Treasurer
Steve Fredette, DPW Supervisor	Dave Rohe, DANC
Dr. Calvin Martin	Alex Violo, Telegram
Corey Sheldon, DANC	Tom Schulz

OPEN PUBLIC HEARING ON RESTORE NY ROUND 7 GRANT APPLICATION

Mayor Dumas opened the Public Hearing at 5:00pm.

Pledge of Allegiance

Mayor Dumas took comments from the gallery on the Village's intention to submit the Restore NY Round 7 grant application in support of the renovations of 10-14 Elm St.

Dr. Calvin Martin offered comments on the rich history surrounding the property and sources from which the Village could glean significant historical information on the property, for inclusion in the grant.

Hearing no other discussion from the gallery, Mayor Dumas left the Public Hearing Open and moved into the Regular Board meeting at 5:15PM.

APPROVE THE MINUTES OF THE REGULAR MEETING

12/12/2022

Upon the motion of Trustee Bonner with a second by Trustee Langdon and unanimously carried to approve the minutes and place on file.

TREASURER’S REPORT

PAY BILLS:

Fund	Amount	# of Bills Audited
General/Sewer/Water	\$ 95,219.20	52
DPW Bldg. Capital Project	\$ 82,691.45	5
Joint Recreation Fund	\$ 59,765.85	2
State Grant Fund	\$ 6,626.89	1
Trust & Agency	\$ 285,319.34	20
Grand Total	\$ 529,622.73	80

No comments on the bills.

Upon the motion of Trustee McKee with a second by Trustee Bonner and unanimously carried to approve the bills and place on file.

➤ **Resolution 230-2022 – 2022-2023 Budget Amendment No. 14**

**VILLAGE OF MALONE
RESOLUTION NO. 230-2022
2022-2023 Budget Amendment No. 14**

Related to the appropriation and/or transfer of funds:

Now, therefore be it resolved: The Village Board of Trustees amends their Budget as follows:

FROM	Water Department Wages	F8340.160	\$ 5,000.00
TO	Water Purchased Services *3rd Well	F8340.440	\$ 5,000.00
FROM	Demo of Buildings Materials	A3650.410	\$ 2,213.61
TO	Code Enforcement Wages	A3620.150	\$ 2,213.61
FROM	Garage Regular Wages	A5130.160	\$ 3,000.00
TO	Officer OT Wages	A3120.161	\$ 3,000.00
FROM	Principal Payment Water Project	V9720.600	\$206,777.00
TO	BAN Principal Payment *Corrects wrong code PO 23-00641	V9730.600	\$206,777.00

Motion Made By: Trustee McKee
Seconded By: Trustee Boyea
Approved by Board of Trustees on: December 28, 2022

➤ **Resolution 231-2022 – Approval of CSEA Memorandum of Agreement Clerical Unit**

**VILLAGE OF MALONE
RESOLUTION 231-2022**

**APPROVAL OF MEMORANDUM OF AGREEMENT CLERICAL CONTRACT
AMENDMENT BETWEEN THE VILLAGE OF MALONE AND THE CSEA**

WHEREAS, there is a collective bargaining agreement between the Village and the CSEA Village of Malone Clerical Unit – Local 817 Unit 6856 effective June 1, 2020 through May 31, 2024; and

WHEREAS, the Village has requested to change the health insurance buy-out to the current collective bargaining agreement; and

WHEREAS, pursuant to the current collective bargaining agreement, the current contract language will have to be amended;

NOW, THEREFORE, BE IT RESOLVED, the Village and the CSEA agree to modify the contract provisions in order to reflect a change to the health insurance buy-out terms.

Article Nine: Hospitalization and Medical Coverage

C, 4. – Payment for those who choose the full buy-out will receive payment in a separate check, in the first pay period in January of each year.

BE IT FURTHER RESOLVED, the above changes will go into effect January 1, 2023, in the collective bargaining agreement. This agreement is entered into a non-precedent setting basis and shall not serve as a precedent in future matters.

Motion Made By: Trustee Langdon
Seconded By: Trustee Boyea
Approved By Board of Trustees on: December 28, 2022

POLICE CHIEF’S REPORT

➤ **Request for Family Medical Leave Act – Office Ashley Rule**

The Village office has received the appropriate documents for Officer Rule to request participation in the Family Medical Leave Act. This serves as notice to the Board.

DPW REPORT

➤ DANC – November 2022 Monthly Report

Report reviewed and placed on file.

Dave Rohe noted for the Board that a letter from the NYS DEC has been received authorizing the decommissioning of Outfall 002. There are a few additional tasks that need to be met prior to that decommissioning. The process will begin.

➤ DPW Report as of 12/28/2022

1. Completed repairs to Truck #52
2. Removed banners and Christmas decorations went up
3. Services Skidsteer #23
4. Serviced Pickups
5. Completed repairs to Truck #19
6. Cleaned up two snowstorms

DPW Supervisor wanted to note appreciation to the following DPW staff for stepping up to fill the gap while the senior mechanic is out on medical leave: Dylen McDonald, Kevin Robare, Cody Boyea and Tony Clark.

Supervisor to get price quotes on new V-Plow and snowblower for Bob Cat.

➤ Resolution 232-2022 – Approval to Hire Two MEOs for Department of Public Works

VILLAGE OF MALONE RESOLUTION NO. 232-2022

APPROVAL TO HIRE TWO MEOS FOR DEPARTMENT OF PUBLIC WORKS

WHEREAS, the Village of Malone has vacancies in the position of MEO; and

WHEREAS, the Village is in receipt multiple applications from qualified individuals with valid CDLs and interviews with the applicants have been conducted;

NOW THEREFORE BE IT RESOLVED, The Village Board of Trustees approves the hiring of James Jones and Tyler Hinojosa for full-time to the position of MEO at a rate of \$18.00 per hour.

Motion Made By: Trustee Boyea

Seconded By: Trustee Langdon
Approved By the Board of Trustees on: December 28, 2022

CODE REPORT

- **Building Permit Activity Report and Violation Activity Report for 12/12/22 – 12/28/22**

Reports noted and placed on file.

CORRESPONDENCE

- **New York State Department of Transportation Shared Services Agreement Letter**

VILLAGE OF MALONE RESOLUTION NO. 233-2022

AUTHORIZATION FOR MAYOR TO SIGN NEW YORK STATE DEPARTMENT OF TRANSPORTATION SHARED SERVICES AGREEMENT

WHEREAS, the State of New York Department of Transportation has provided the Village of Malone of the attached Shared Services Agreement; and

WHEREAS, this agreement shall be for a term of four (4) years from December 28, 2022 to December 28, 2026;

NOW, THEREFORE BE IT RESOLVED, the Village Board of Trustees does hereby grant authority to the Mayor to sign the Shared Services Agreement provided by the New York State DOT for a period of four (4) years.

Motion Made By: Trustee Bonner
Seconded By: Trustee Langdon
Approved by Board of Trustees on: December 28, 2022

SIDEWALK APPLICATION

- **Webster Street Near Middle School Field – MCSD Rebecca Barton**

Upon the motion of Trustee Boyea with a second by Trustee Langdon and unanimously carried to approve the Sidewalk application by the Malone Central School District.

UNFINISHED BUSINESS

Bid for Diesel being drafted to go out in January with a February return date.

NEW BUSINESS

- **Resolution 234-2022 – Declaring Intent to be Lead Agency**

VILLAGE OF MALONE RESOLUTION NO. 234-2022

SEQR RESOLUTION DECLARING INTENT TO BE LEAD AGENCY

WHEREAS, the Village of Malone has reviewed the SEQR Short Environmental Assessment Form (SEAF) Part 1, for the purpose of determining environmental impact associated with the Village's Restore NY grant application; and

WHEREAS, the Village Board has determined this is an Unlisted Action under the State Environmental Quality Review (SEQR) regulations; and

WHEREAS, the Village Board has determined that a coordinate review is not warranted for this project; and

WHEREAS, the Village Board has determined that it is the most appropriate agency to ensure compliance with the SEQR requirements and making a determination of significance under SEQR regulations;

NOW THEREFORE BE IT RESOLVED that the Village of Malone Board does hereby declare its intent to be designated lead agency for the Action; and

BE IT FURTHER RESOLVED, the resolution takes effect immediately.

Motion Made By: Trustee Boyea

Seconded By: Trustee McKee

Voting As Follows:

Trustee Bonner – Yea

Trustee Boyea – Yea

Trustee McKee – Yea

Trustee Langdon – Yea

Mayor Dumas – Yea

Motion Approved by Board of Trustees On: December 28, 2022

➤ **Resolution 235-2022 – Municipal Resolution Supporting Rehabilitation Project and Corresponding Restore NY Grant Application**

**VILLAGE OF MALONE
RESOLUTION NO. 235-2022**

**MUNICIPAL RESOLUTION SUPPORTING THE VILLAGE OF MALONE
REHABILITATION PROJECT AND CORRESPONDING RESTORE NY GRANT
APPLICATION**

WHEREAS, the Village of Malone is interested in promoting community and economic development, historic preservation, vacancy reduction, Main Street and Village revitalization, small business development, and neighborhood stability; and

WHEREAS, the Village of Malone is cooperating with and collaborating on the Restore NY Round 7 Grant application with Dzevat Cecunjanin;

NOW, THEREFORE, BE IT RESOLVED that the Village of Malone supports the rehabilitation of the former Community Bank/Old Train Station, as it is an important project for the Village and Main Street revitalization, consistent with Village Planning; and

RESOLVED that the proposed financing is appropriate for the rehabilitation project and poses no burden on the Village; and

RESOLVED that the project facilitates effective and efficient use of existing and future public resources so as to promote both economic development and preservation of community resources; and

RESOLVED that the project develops and enhances infrastructure and other facilities in a manner that will attract, create, and sustain employment opportunities; and

RESOLVED that the Village supports the Restore NY grant application for which they are applying.

Motion Made By: Trustee Bonner

Seconded By: Trustee Langdon

Vote Was as Follows:

Trustee Boyea: Yea

Trustee Bonner: Yea

Trustee McKee: Yea

Trustee Langdon: Yea

Mayor Dumas: Yea

Dated: December 28, 2022

- **Resolution 236-2022 – Authorization for Public Sector HR Consultants LLC to Update Village of Malone Employee Handbook**

**VILLAGE OF MALONE
RESOLUTION NO. 236-2022**

**AUTHORIZATION FOR PUBLIC SECTOR HR CONSULTANTS LLC TO MAKE
NECESSARY UPDATES TO THE VILLAGE OF MALONE EMPLOYEE HANDBOOK**

WHEREAS, in 2015 the Board of Trustees retained Public Sector HR Consultants LLC to assist with the development of the Village’s Employee Handbook; and

WHEREAS, the existing Employee Handbook is in need of being updated to reflect current laws and policies; and

BE IT RESOLVED, Public Sector HR Consultants LLC has provided a price quote of \$600.00 to make the necessary law and policy updates to the Employee Handbook;

FURTHER BE IT RESOLVED, the Board of Trustees approves the quote from Public Sector HR Consultants LLC of \$600.00 to update the Employee Handbook.

Motion made by: Trustee McKee

Seconded by: Trustee Langdon

Approved by the Board of Trustees: December 28, 2022

CLOSE PUBLIC HEARING

NEXT MEETING:

- Regular Board Meeting – Monday, January 9, 2023, at 6:00PM. Next Work Session – Wednesday, January 11, 2023 at 9:00AM.

PUBLIC COMMENTS

Tom Schulz inquired if there was to be an official DPW Garage opening? Mayor Dumas noted that there would be an official opening in the Spring.

Tom Schulz also noted that at his property at 259 West Main Street the sewer line backs up on average of two times each year. At first there were tree roots that had clogged the line so he had the pipes replaced about twenty years ago. However, the backups keep occurring. Is there a map that shows where the main comes from and goes to?

Mayor Dumas advised Tom to have a backflow preventer installed to ensure no backups get into his property. Also, the Village DPW will come to the location and camera the line to see if it could be that the couplings on the pipe have settled and broken the clamps.

Tom Schulz also restated the ongoing issue with the sidewalk in front of his Main Street business and the ongoing battle with the NYS plows. The constant plowing under of the sidewalk does not make Malone a pedestrian friendly Village.

Both Mayor Dumas and Trustee Bonner have spoken directly with the NYS DOT about resolving this issue. The Board will draft a certified letter requesting a foil be added to the wing of the State plow when driving Main Street.

EXECUTIVE SESSION

Upon the motion of Trustee Bonner with a second by Trustee Boyea and unanimously carried to go into Executive Session.

Upon the motion of Trustee Langdon with a second by Trustee Bonner and unanimously carried to come out of Executive Session.

Upon the motion of Trustee McKee with a second by Trustee Boyea and unanimously carried to go back into Regular Session.

ADJOURNMENT

Upon the motion of Trustee Boyea with a second by Trustee Langdon and unanimously carried to adjourn the meeting at 7:15PM.

Respectfully submitted,



Rebahka Scaccia, Village Clerk

